

MINUTES



Executive Committee

Hybrid Meeting

Monday, March 28, 2022

1:30 pm

Mid-Region Council of Governments

Before the meeting began Art Martinez explained when voting takes place, we will ask for a roll call for those who “don’t approve”. We then will identify the names of the members who did not respond to the “don’t approve” as an affirmative vote. Additionally, prior to the affirmative roll call members that abstain from voting will respond via voice confirmation to the Board Chair and describe the reason. After the names are called for the affirmative vote, the chair will pause and ask those that do not concur with the affirmative roll call vote to voice a different vote. To ensure that a quorum remains, Ms. Nicole Giddings monitors the participants to ensure quorum is present and note if a member is not available.

Call to Order – 1:34 pm – Jerry Schalow

Member

Beth Barela, Treasurer

- ✓ **Doug Calderwood** – Performance & Monitoring Chair - Zoom

Honorable Gregg Hull, CEO

- ✓ **Krista Kelley** – Sandoval County Rep – Zoom
- ✓ **John Mierzwa** - Chair-Elect - Zoom
- ✓ **Laura Musselwhite** – Valencia County Rep. – Zoom
- ✓ **Debbie Ortiz**- Past Chair, Torrance County Rep. – In-Person
- ✓ **Diane Saya** - Bernalillo County Rep – Zoom
- ✓ **Jerry Schalow**, Chair- In-Person

Non-Voting Member

- ✓ **Robert Walton** – Training & Service Provider Chair – Non-Voting – In-Person
- ✓ **Melodee Saiz**- Youth Standing committee Chair – Non-Voting – Zoom

Mark Zientek, Economic Development Chair – Not-Voting

Approval of Monday, March 28, 2022 Agenda

Motion: Debbie Ortiz

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

Tab 1: Approval of Minutes, Executive Committee: November 15, 2021

Motion: Debbie Ortiz

Second: Krista Kelley

No Discussion

Action: Passed unanimously by Roll Call Vote

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			
Jerry Schalow	X			

ACTION ITEMS

Tab 2

Approval to WCCNM Policies

By: Lloyd Aragon, WIOA Manager & Tawnya Rowland, WIOA Manager

Approval of WCCNM Policies

- a. GP – 107, Change 2- Requirements and Eligibility for WIOA Adult and Dislocated Worker Program**
- b. OP – 406, Reinstatement - Assessments**

- Mr. Aragon presented Policy GP-107.
- Some changes included: Dislocated worker grant eligibility criteria, Long-term unemployed definition, *Reference to Self Sufficiency, please refer to WCCNM's Operational Policy NO. OP – 430 and NEG* dislocated worker emergency grant self-attestation form.
- Ms. Rowland presented Policy OP-406.
- She noted that during the NMDWS' PY20 Program and Fiscal Monitoring of WCCNM, NMDWS requested documentation demonstrating the Adult, Dislocated Worker, and Youth service providers have procedures and scoring benchmarks in place to identify participant skills, interests and Basic Skills Deficiency (BSD). TEGL 19-16 states priority must be given to individuals who have low literacy (an individual who is unable to compute or solve programs, or read, write, or speak English at a level necessary to function on the job, or in the individual's family, or in society) and recipients of public assistance, other low-income individuals and individuals who are basic skills deficient.
- To comply with the NMDWS Assessment directive, the Workforce Connection of Central New Mexico must set policy guidelines to direct service providers to include in their procedure manuals the WCCNM approved assessment tools being utilized and the scoring benchmarks demonstrating how each assessment is measured by service provider staff.

No Comments

Motion: Krista Kelley

Second: Debbie Ortiz

No Discussion

Action: Passed unanimously by Roll Call Vote.

	Yes	No	Abstain	No Vote
Beth Barela				
Doug Calderwood				X
Gregg Hull				
Krista Kelley	X			
Laura Musselwhite	X			
John Mierzwa	X			
Debbie Ortiz	X			
Diane Saya	X			

	Jerry Schalow	X																																																						
Tab 3	<p>Approval to One-Stop Recertification</p> <p>by Lloyd Aragon, WIOA Manager</p> <ul style="list-style-type: none"> ▪ Mr. Aragon presented the One-Stop Recertification. ▪ He stated One-Stop Recertification application has to be done every three years for all four counties in the Central Region. ▪ The One-Stop Certification Policy provides guidance, process, and deadlines for the certification of the one-stop centers and one-stop delivery system, and sets criteria for the development for one-stop certification. <p>Questions & Comments</p> <p>Motion: Debbie Ortiz Second: Diane Saya No Discussion Action: Passed unanimously by Roll Call Vote.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 10%; text-align: center;">Yes</th> <th style="width: 10%; text-align: center;">No</th> <th style="width: 10%; text-align: center;">Abstain</th> <th style="width: 10%; text-align: center;">No Vote</th> </tr> </thead> <tbody> <tr><td>Beth Barela</td><td></td><td></td><td></td><td></td></tr> <tr><td>Doug Calderwood</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> <tr><td>Gregg Hull</td><td></td><td></td><td></td><td></td></tr> <tr><td>Krista Kelley</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> <tr><td>Laura Musselwhite</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> <tr><td>John Mierzwa</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> <tr><td>Debbie Ortiz</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> <tr><td>Diane Saya</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> <tr><td>Jerry Schalow</td><td style="text-align: center;">X</td><td></td><td></td><td></td></tr> </tbody> </table>							Yes	No	Abstain	No Vote	Beth Barela					Doug Calderwood	X				Gregg Hull					Krista Kelley	X				Laura Musselwhite	X				John Mierzwa	X				Debbie Ortiz	X				Diane Saya	X				Jerry Schalow	X			
	Yes	No	Abstain	No Vote																																																				
Beth Barela																																																								
Doug Calderwood	X																																																							
Gregg Hull																																																								
Krista Kelley	X																																																							
Laura Musselwhite	X																																																							
John Mierzwa	X																																																							
Debbie Ortiz	X																																																							
Diane Saya	X																																																							
Jerry Schalow	X																																																							

STRATEGIC PLANNING

- Mr. Schalow, explained to the Committee that he would like to do Strategic Planning for the Next Full Board to prepare for the next Program Year.
- Below is a list of ideas for discussion. He would like to get to get some input from that committee to come up with a plan to focus on.

Recommend Discussion

- Business engagement
- Maximizing performance
- Workforce development programs and funding
- Board development
- Discussion on changing board alignments - business members are voting, educators, providers are advisory
- Additional topics to improve board performance

- Hazel Melia and Veronica Alonzo both with NMDWS were present to help with the discussion and planning process.
- Mr. Grassberger presented a power point to discuss Strategic Planning.
- Three items that were picked were Board Development, Business Engagement and Continues Improvements.

Discussion

PUBLIC COMMENT/ADJOURNMENT

Public Comments – None

Adjournment – 3:34 pm.

Next Meeting- As Needed.

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:

809 Copper NW, Albuquerque, NM 87102

Approved at the WCCNM Executive Committee Meeting on May 23, 2022

Jerry Schalow, WCCNM Chair

ATTEST:

Secretary

“Equal Opportunity Program”