



**MINUTES**  
**Workforce Connection**  
of Central New Mexico  
**Special Executive Committee**  
Thursday, June 29, 2017  
9:00 am  
Mid-Region Council of Governments

**Tab 1**

**Call to Order – 9:00 am – Isaac Zamora, Chair-Elect**

***Present***

**Executive Committee**

Odes Armijo-Caster, Chair  
Doug Calderwood  
Honorable Gregg Hull  
Ralph Mims  
Debbie Ortiz  
Isaac Zamora

**Quorum Established**

***Absent***

**Executive Committee**

Leslie Sanchez  
Sionna Grassbaugh

Melodee Saiz (non-voting member)

**Approval of Thursday, June 29, 2017 Agenda**

**Motion: Mayor Gregg Hull with the correction to Tab 5 contract amount from \$739.00 to \$739,000.**

**Second: Doug Calderwood**  
**No Discussion**

**Action: Passed unanimously by voice vote**

**Tab 1: Approval of Minutes, Executive Committee: February 14, 2016**

**Motion: Mayor Gregg Hull**

**Second: Debbie Ortiz**  
**No Discussion**

**Action: Passed unanimously by voice vote**

## ACTION ITEMS

### Tab 2 Approval of WFCP-02-17 PY17 WCCNM Preliminary Budget

By Jesse Turley, WIOA Accounting Manager

- Mr. Turley outlined and discussed the PY17 Preliminary budget.
- The budget is based on allocation received from the New Mexico Department of Workforce Solutions and projected carry-in amounts.
- He stated the allocations are as follows: Adult (\$1,902,029), Dislocated Worker (\$2,714,932), Youth (\$2,040,288), and Admin (\$739,695) for a total PY18 allocation of \$7,396,944.
- The proposed allocation has a 25.4% increase from the previous program year.
- The proposed budget also includes a projected carry-in amount from PY17 of \$920,000.
- With the PY17 allocation and PY16 carry-in amounts and PY17 H1B TechHire grant of \$3,569,850, the total PY17 proposed budget is \$12,227,919.

#### **Questions & Comments**

**Motion: Doug Calderwood**

**Second: Mayor Gregg Hull**

**Action: Passed unanimously by voice vote**

### Tab 3 Approval of WCCNM One-Stop Operator Contract- Through AE/FA Contract Amendment

by Erin Ferreria, WCCNM Attorney

- Mrs. Ferreria explained the agreement between WCCNM and MRCOG as the One-Stop Operator.
- She explained MRCOG has functioned as the One-Stop Operator since 2005; due to changes within the Workforce Innovation and Opportunity Act a competitive RFP (Request for Proposal) was required.
- An RFP was released by the New Mexico Department of Workforce Solutions in Spring of 2017, when MRCOG was chosen to continue as the One-Stop Operator.
- Staff worked with Legal to separate MRCOG AE/FA and One-Stop Operator to ensure the correct fire walls were in place per WIOA requirements.
- Contract will begin June 30, 2017 to July 1, 2018.
- Total contract amount is \$142,062

#### **Questions & Comments Followed**

**Motion: Odes Armijo-Caster**

**Second: Ralph Mims**

**Action: Passed unanimously by voice vote**

Tab 4 **Approval of WCCNM Contract with SER, Jobs for Progress as the Adult and Dislocated Worker Service Provider**

by Jerilnn Sans, Workforce Administrator

- Ms. Sans explained the Request for Proposal (RFP) was released for the Adult/Dislocated Worker and Youth Service Provider contracts on February 28, 2017.
- SER Jobs for Progress Inc. submitted a proposal and was selected by the appointed Ad Hoc Committee to provide adult and dislocated worker services for the WCCNM.
- The RFP allows a one-year contract with the option for the selected provider to be extended for three additional one-year terms, based on need, performance, and availability.
- Approval of this contract will be for PY17, beginning July 1, 2017 to June 30, 2018.

**Motion: Mayor Gregg Hull**

**Second: Debbie Ortiz**

**No Discussion**

**Actions: Passed unanimously by voice vote**

Tab 5 **Approval of WCCNM Contract with Youth Development, Inc (YDI) as the Youth Services Provider**

by Jerilnn Sans, Workforce Administrator

- Ms. Sans explained the Request for Proposal (RFP) was released for the Adult/Dislocated Worker and Youth Service Provider contracts on February 28, 2017.
- Youth Development Inc. submitted a proposal and was selected by the appointed Ad Hoc Committee to provide Youth services for the WCCNM.
- The RFP allows a one-year contract with the option for the selected provider to be extended for three additional one-year terms, based on need, performance and availability.
- Approval of this contract will be for PY17, beginning July 1, 2017 to June 30, 2018.

**Motion: Mayor Gregg Hull**

**Second: Doug Calderwood**

**No Discussion**

**Actions: Passed unanimously by voice vote**

Tab 6 **Approval of WCCNM Contract Extension with Sanchez, Mower and Desiderio to Continue to Provide the Legal Counsel Services**

by Jerilnn Sans, Workforce Administrator

- Ms. Sans presented the contract for WCCNM Legal Counsel: Sanchez, Mower & Desiderio, P.C.
- This contract is pursuant to the professional services agreement allowing a one-year contract extension, dependent on funding availability and contract negotiations. The term of the contract would be for one year beginning July 1, 2017 and ending June 30, 2018.

**Motion: Odes Armijo-Caster**  
**Second: Mayor Gregg Hull**  
**No Discussion**  
**Actions: Passed unanimously by voice vote**

**PUBLIC COMMENT**

- Public Comments** - Anyone who wishes to address the Board must register with the secretary of the Board  
None.

**ADJOURNMENT**

**Adjournment** – 9:40 a.m.

**Next Meeting- As Needed.**

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:  
809 Copper NW, Albuquerque, NM 87102*

**Approved at the May 11, 2020 WCCNM Executive Committee Meeting:**

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Debbie Ortiz, WCCNM Chair

ATTEST:

\_\_\_\_\_  
Secretary

“Equal Opportunity Program”