



Mid-Region Council of Governments
Executive Board
Thursday, January 12, 2023
10:00 a.m.-11:00 a.m.
809 Copper Avenue NW, Albuquerque, New Mexico 87102

The Zoom link is on the next page.

Barbara Baca, Chair	Greggory Hull, Vice-Chair
AGENDA	
	Call to Order <i>The presence of a quorum will be noted.</i>
Tab 1	Approval of Agenda of January 12, 2023
Tab 2	Approval of Action Summary of December 8, 2022
PUBLIC COMMENT	
Tab 3	Public Comments <i>ANYONE WHO WISHES TO ADDRESS THE EXECUTIVE BOARD MUST REGISTER WITH THE SECRETARY OF THE BOARD.</i>
ACTION ITEMS	
Tab 4	Approval of FY 2023 Budget Adjustment
DISCUSSION / INFORMATION ITEMS	
Tab 5	Financial Update --FY 2023 as of November 2022
Tab 6	Executive Director's Report
Tab 7	Board Comments

Adjournment (A motion to adjourn is not necessary)

Next Scheduled Meeting:
Thursday, February 9, 2023, 10:00 a.m.

Anyone requiring special accommodations please notify the MRCOG office at 247-1750 seven (7) days prior to the meeting.

Zoom link below

You are invited to a Zoom webinar.

When: Jan 12, 2023 10:00 AM Mountain Time (US and Canada)

Topic: MRCOG Executive Board Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88964373708?pwd=MVpEeUc1ZXBZdnhpaThNM2tEKytzdz09>

Passcode: 976082

Or One tap mobile :

US: +12532050468,,88964373708#,,,,*976082# or +12532158782,,88964373708#,,,,*976082#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000

Webinar ID: 889 6437 3708

Passcode: 976082

International numbers available: <https://us06web.zoom.us/j/88964373708?pwd=MVpEeUc1ZXBZdnhpaThNM2tEKytzdz09>



Action Summary

Mid-Region Council of Governments
EXECUTIVE BOARD
December 8, 2022
(Hybrid Meeting)
10:00 a.m.
809 Copper Ave. NW
Albuquerque, New Mexico 87102

Barbara Baca, Chair

Greggory Hull, Vice-Chair

ORGANIZATION	PRESENT	MEMBER	PRESENT	ALTERNATE
Sandoval County	X	David Heil , Commissioner		Wayne Johnson
Bernalillo County Municipalities	X	Donald Lopez , Mayor Village of Los Ranchos de Albuquerque		Ann Simon
City of Albuquerque (Administration)	X	Lawrence Rael , Chief Operations Officer		Leon Espinoza
City of Albuquerque (Council)	X	Tammy Fiebelkorn , Councilor		Tom Menicucci
Bernalillo County	X	Debbie O'Malley , Commissioner		Other commissioners
Flood Control Authorities		Ronald D. Brown , AMAFCA		Other board mbrs Bruce Thomson
MRGCD	X	Barbara Baca, Chair		Karen Dunning Tim Eichenberg
City of Rio Rancho	X	Greggory D. Hull , Mayor, Vice-Chair		Peter Wells
Sandoval County Municipalities	X	Jack Torres , Mayor Town of Bernalillo		
School Districts	X	Barbara Petersen , Bd Mbr Albuquerque Public Schools		Josephina Dominguez
Torrance County	X	Leroy Candelaria , Commissioner		Janice Barela
Torrance County Municipalities		M. Steven Anaya Councilor City of Moriarty		
Valencia County		Jhonathon Aragon , Commissioner		Vacant
Valencia County Municipalities		Russell Walkup , Mayor Village of Bosque Farms		Vacant
Village of Tijeras		Hallie Brown , Manager/Clerk		Michael Limon
NON-VOTING ADVISORY MEMBERS				
ORGANIZATION	PRESENT	MEMBER	PRESENT	ALTERNATE
Federal Highway Administration		Cindy Vigue , Division Administrator		Vacant
NMDOT		Mike Sandoval , Secretary		Vacant
NMDOT		Justin Gibson , District 3 Engineer		Vacant
Pueblo of Santa Ana		Governor		Vacant
NON-VOTING ASSOCIATE MEMBERS				
Isleta Pueblo				Vacant

MRCOG STAFF AND OTHERS PRESENT

Dewey Cave, Barbara Thomas, Marla Montiel, Larry Horan, Amy Myer, Bianca Borg, Steven Montiel, Eric Gutierrez, Andrew Gallegos

AGENDA

Call to Order

The December 8, 2022 MRCOG Executive Board meeting was called to order by Chair Barbara Baca, MRGCD (Middle Rio Grande Conservancy District), at 10:00 a.m. and the presence of a quorum was noted by roll-call vote.

See attendance sheet above.

Tab 1

Approval of Agenda

Action Taken:

Greggory Hull, City of Rio Rancho, made a motion to:

APPROVE THE AGENDA FOR DECEMBER 8, 2022

The motion was seconded by Lawrence Rael, City of Albuquerque, and passed unanimously on a roll-call vote of (9) in favor and none opposed. See attendance sheet above.

Tab 2

Approval of Action Summary of November 10, 2022

Action Taken:

Jack Torres, Town of Bernalillo, made a motion to:

APPROVE THE ACTION SUMMARY OF NOVEMBER 10, 2022

The motion was seconded by Chair Baca and passed unanimously on a roll call vote of nine (9) in favor and none opposed. See attendance sheet above.

PUBLIC COMMENT

Tab 3

Public Comment

There were no public comments.

ACTION ITEMS

Tab 4

Approval of Salary Adjustment for MRCOG Executive Director

Action Taken:

Mayor Hull, City of Rio Rancho, made a motion to:

GO INTO CLOSED SESSION FOR DISCUSSION OF THE EXECUTIVE DIRECTOR'S SALARY ADJUSTMENT

The motion was seconded by Tammy Fiebelkorn, City of Albuquerque and passed unanimously on a vote of nine (9) in favor and none opposed.

Following the closed session, all other staff and participants returned to the Board Room.

Action Taken:

Mr. Rael made a motion to:

RETURN TO THE REGULAR SESSION

The motion was seconded by Ms. Fiebelkorn and passed unanimously on a vote of nine (9) in favor and none opposed.

Larry Horan, MRCOG Legal Counsel, noted that discussion in the closed session was limited to the employment agreement and no action was taken.

Barbara Petersen, Albuquerque Public Schools, joined the meeting just following the vote to approve the MRCOG Executive Director’s revised contract. APS Alternate Josefina Dominguez was present for previous votes.

Action Taken:

Ms. Fiebelkorn made a motion to:

APPROVE THE SALARY ADJUSTMENT FOR THE EXECUTIVE DIRECTOR

The motion was seconded by Mr. Rael and passed unanimously on a vote of nine (9) in favor and none opposed.

DISCUSSION AND INFORMATION ITEMS

Tab 5

MRCOG 2023 Proposed Legislative Priorities

Mr. Cave noted that the document is a draft at this point and is similar to last year’s Legislative Priorities. The document will be finalized at the January Board meetings. He said that three items have been added to the Water Policy section.

Larry Horan, MRCOG Legal Counsel, presented the draft 2023 legislative priorities and said that an item has also been added to the Transportation section which states “Support increased funding to the State Matching Grant Fund through the Department of Finance and Administration that provides a local match for federal infrastructure programs.”

Mr. Horan stood for questions.

Tab 6

Financial Update

Amy Myer, MRCOG Senior Finance Manager, presented the Financial Update as of October 31, 2022. Total expenditures are \$5,093,309 and total revenues are \$5,709,354. The MRCOG is on budget and no adjustments are needed at this time.

Mr. Cave noted that the audit has been completed with no findings.

Tab 7

Executive Director’s Report

Mr. Cave thanked board members for their support of his contract extension and salary adjustment.

He reported that the Transportation Section will be holding TIP (Transportation Improvement Program) workshops and that there are four remaining. The public is invited to these meetings.

	<p>Next Thursday, December 15th, a groundbreaking ceremony will be held for the Valencia County Transit Facility.</p> <p>The MRCOG Christmas Potluck will be held on December 22nd and board members area cordially invited to join the staff.</p> <p>Mr. Cave thanked Commissioner Debbie O'Malley for her many years of public service and board members also thanked her for her work.</p> <p>Mr. Cave stood for questions.</p>
Tab 8	<p>Board Comments</p> <p>There were no further comments from board members.</p>
	<p>Adjournment</p> <p>The meeting adjourned at 10:31 a.m.</p>

Barbara Baca, Chair
MRCOG Board of Directors

Dewey V. Cave, Executive Director
Mid-Region Council of Governments

Mid-Region Council of Governments of New Mexico

Approval of the FY23 Budget Adjustment

Action Requested: Approval of MRCOG's FY 2023 Interim Budget Adjustment.

Action Summary: The 2023 Budget was adopted on June 9, 2022. Subsequent to June 2022, there were additional changes in funding sources and planned expenditures that require additional adjustments to the FY23 Budget.

Background: The changes are as follows:

Food Security Grant – increase of \$284,139 – The Food Security grant was awarded to MRCOG in fiscal year 2023. MRCOG has entered into an agreement with Road Runner Food Bank (RRFB) to administer the grant. MRCOG will purchase the equipment for the grant and will lease the equipment to RRFB for the purpose of administering the grant. With the equipment, RRFB will provide the Healthy Food Express Mobile Market, a monthly mobile market in partnership with healthcare facilities, clinics, or other public spaces in 8 Tribal communities in the region and 3 sites in the Albuquerque metro area. State revenue will also increase by \$284,139.

Grants Management Appropriation – increase of \$100,000 – This grant was awarded to MRCOG in order to provide grant writing expertise to the local governments in the region. The purpose is to assist governments in the region to apply for grant funds that they may not otherwise have resources to pursue. State revenue will also increase by \$100,000.

Policy Ramification: Approval of the budget adjustment will authorize management to spend the funding allocated as adjusted.

Financial Impact: The total 2023 authorized budgeted expenditures will increase from \$19,359,901 to \$19,774,040. Total 2023 budgeted revenues will increase from \$19,371,530 to \$19,755,669.

MRCOG BUDGET 2023

Budget adjustment worksheet

Tab 4

Program Name	FY 23 Budget	Budget Adjustment	
		1-12-23	FY 23 Final Budget
Expenditures:			
Regional Transportation Planning			
Unified Planning Work Program (UPWP) - FHWA	\$ 1,250,741		\$ 1,250,741
Unified Planning Work Program (UPWP) - FTA	654,269		654,269
Unified Planning Work Program (UPWP) - Rio Metro	400,000		400,000
REACH Grant - Presbyterian Complete Streets Grant	52,000		52,000
Regional Transportation Planning Organization (RPO)	111,250		111,250
Traffic Surveillance Program	430,000		430,000
Non-Motorized Counts Program Study	150,000		150,000
Travel Time Program	300,000		300,000
Ortho Digital Photography	310,830		310,830
Cooperative ITS Project	689,152		689,152
Rio Metro			
Rio Metro Operations	10,119,711		10,119,711
Economic Development			
Economic Development Administration	116,667		116,667
Regional Transportation and Logistics Study	3,131		3,131
Grant Administrator for EDA Capital Grants	21,496		21,496
EDA COVID-19 Response Grant (CARES Act)	195,261		195,261
Regional and Local Planning			
Local Government Planning Assistance (LPA)	198,000		198,000
Comprehensive Plans	52,500		52,500
Food Security Grant		284,139	284,139
Grants Management Appropriation		100,000	100,000
Workforce Development Programs			
Workforce Investment Act (WIA) AE/FA	2,011,413		2,011,413
One-Stop Operator	221,628		221,628
Service Provider Adult & Dislocated Workers	1,678,216		1,678,216
Pathway Home (CHANCES) Grant	168,636		168,636
General Fund			
Capital Outlay	125,000		125,000
Professional Services	25,000		25,000
Operating Costs	75,000		75,000
Overhead in excess of indirect cost allocation			
TOTAL EXPENDITURES	\$ 19,359,901	\$ 384,139	\$ 19,744,040
Sources of Funds/Revenues:			
Federal	\$ 5,375,921		5,375,921
State	99,000	384,139	483,139
Local	12,531,124		12,531,124
Other	488,298		488,298
Membership Dues	577,187		577,187
Indirect cost allocation in excess of overhead	300,000		300,000
TOTAL REVENUES	\$ 19,371,530	\$ 384,139	\$ 19,755,669
Revenues over (under) expenditures	\$ 11,629	\$ -	\$ 11,629
Beginning Fund Balance	\$ 1,131,101		1,131,101
Ending Fund Balance	\$ 1,142,730	\$ -	\$ 1,142,730

**Mid-Region Council of Governments
Board Financial Report
as of November 30, 2022**

Tab 5

Program Name	FY23 Approved Budget	Expenditures as of 11/30/22	Projected amounts through 6/30/23	Projected balances at 6/30/23	% Expended at 11/30/22
Expenditures:					
Regional Transportation Planning					
Unified Planning Work Program (UPWP) - FHWA	\$ 1,250,741	712,052	1,250,741	0	57%
Unified Planning Work Program (UPWP) - FTA	654,269	120,211	654,269	(0)	18%
Unified Planning Work Program (UPWP) - Rio Metro	400,000	15,091	128,639	271,361	4%
REACH Grant - Presbyterian Complete Streets Grant	52,000	8,892	8,892	43,108	17%
Regional Transportation Planning Organization (RTPO)	111,250	36,954	88,690	22,560	33%
Traffic Surveillance Program	430,000	133,970	321,528	108,472	31%
Non-Motorized Counts Program Study	150,000	-	100,000	50,000	0%
Travel Time Program	300,000	93,815	225,156	74,844	31%
Ortho Digital Photography	310,830	17,761	42,626	268,204	6%
Cooperative ITS Project	689,152	-	250,000	439,152	0%
Rio Metro					
Rio Metro Operations	10,119,711	3,722,477	8,933,945	1,185,766	37%
Economic Development					
Economic Development Administration	116,667	42,927	103,025	13,642	37%
Regional Transportation and Logistics Study	3,131	-	-	3,131	0%
Grant Administrator for EDA Capital Grants	21,496	3,527	8,465	13,031	16%
EDA COVID-19 Response Grant (CARES Act)	195,261	61,493	147,583	47,678	31%
Regional and Local Planning					
Local Government Planning Assistance (LPA)	198,000	60,534	145,282	52,718	31%
Comprehensive Plans	52,500	26,339	52,500	-	50%
Workforce Development Programs					
Workforce Investment Act (WIA) AE/FA	2,011,413	404,979	971,950	1,039,463	20%
One-Stop Operator	221,628	64,173	154,015	67,613	29%
Service Provider Adult & Dislocated Workers	1,678,216	690,145	1,656,348	21,868	41%
Pathway Home (CHANCES) Grant	168,636	24,433	58,639	109,997	14%
General Fund					
Capital Outlay	125,000	14,997	35,993	89,007	12%
Professional Services	25,000	1,500	3,600	21,400	6%
Operating Costs	75,000	20,387	48,929	26,071	27%
Overhead in excess of indirect cost allocation	-	-	-	-	0%
TOTAL EXPENDITURES	\$ 19,359,901	\$ 6,276,657	\$ 15,390,814	\$ 3,969,087	
Sources of Funds/Revenues:					
Federal	\$ 5,375,921	1,731,352	4,155,246	1,220,675	32%
State	99,000	30,267	72,641	26,359	31%
Local	12,531,124	4,142,547	9,942,113	2,589,011	33%
Other	488,298	123,681	296,834	191,463	25%
Membership Dues	577,187	577,190	577,190	(3)	100%
Indirect cost allocation in excess of overhead	300,000	288,396	692,150	(392,150)	0%
TOTAL REVENUES	\$ 19,371,530	\$ 6,893,433	\$ 15,736,174	\$ 3,635,355	
Revenues over (under) expenditures	\$ 11,629	\$ 616,776	\$ 345,360		
Beginning Fund Balance	\$ 1,131,101	\$ 785,348	\$ 785,348		
Ending Fund Balance	\$ 1,142,730	\$ 1,402,124	\$ 1,130,708		

¹ % year elapsed - 42%