



RIO METRO
REGIONAL TRANSIT DISTRICT

EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: RMRTD

Chief Procurement Officer: Kim Monjaras

Telephone Number: 505-247-1750

II. Name of Contractor: *D and M Communications*

Address of Contractor: *2125 San Mateo Blvd NE, Albuquerque, NM 87110*

Amount of prospective contract: *\$153.72*

Term of prospective contract: *No Contract*

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Diagnostic and repair inoperative phone system used by rail dispatch.

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Rail phone system is needed whenever the rail dispatchers are dispatching trains

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

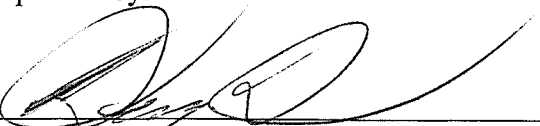
Emergency was in place as long as the phone system was not operable

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Issue a on-call P.O. for future emergency calls

Requested by:


Date: 7/17/19



Name/Signature

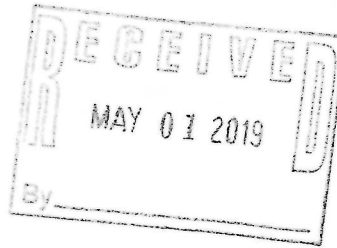
Certified by:

Date: 7/18/19



Chief Procurement Officer

D&M Communication, Inc.
 P.O. Box 36002
 Albuquerque, NM 87176-6002
 505-265-4409 Fax 505-265-2471



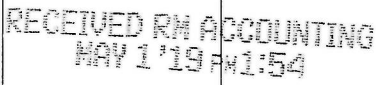

Invoice

DATE	INVOICE #
4/29/2019	32374

BILL TO
Rio Metro Regional Transit District Attn: Accounts Payable 809 Copper Ave NW Albuquerque, NM 87102

SHIP TO
Rio Metro Transit 716 Commercial SE Albuquerque, NM

P.O. NUMBER	TERMS	REP	SHIP	VIA	F.O.B.	PROJECT
	Due on receipt	RRS	4/26/2019			

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT																				
1	Emergency	Roxi dispatched for an emergency System down. Found Adtran needed reboot and patch cables were plugged into wrong ports. Emergency Service Charge NM Sales Tax	142.50 7.875%	142.50T 11.22																				
 																								
<table border="1" style="width: 100%;"> <tr> <td colspan="5">I HEREBY APPROVE THIS INVOICE CERTIFYING THE ACCEPTANCE OF THE SERVICES PERFORMED ARE WITHIN THE SCOPE OF WORK OR CONTRACT AND/OR THE GOODS WERE RECEIVED</td> </tr> <tr> <td>PRINT NAME</td> <td colspan="4"><i>[Signature]</i></td> </tr> <tr> <td>SIGNATURE</td> <td colspan="4"><i>[Signature]</i></td> </tr> <tr> <td>DATE</td> <td colspan="4">5/19/19</td> </tr> </table>					I HEREBY APPROVE THIS INVOICE CERTIFYING THE ACCEPTANCE OF THE SERVICES PERFORMED ARE WITHIN THE SCOPE OF WORK OR CONTRACT AND/OR THE GOODS WERE RECEIVED					PRINT NAME	<i>[Signature]</i>				SIGNATURE	<i>[Signature]</i>				DATE	5/19/19			
I HEREBY APPROVE THIS INVOICE CERTIFYING THE ACCEPTANCE OF THE SERVICES PERFORMED ARE WITHIN THE SCOPE OF WORK OR CONTRACT AND/OR THE GOODS WERE RECEIVED																								
PRINT NAME	<i>[Signature]</i>																							
SIGNATURE	<i>[Signature]</i>																							
DATE	5/19/19																							

Thank you for your business.	Total	\$153.72
------------------------------	--------------	----------