



**Mid-Region Metropolitan Planning Organization**

**Mid-Region Council of Governments**  
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# **Mid-Region Metropolitan Planning Organization Albuquerque, New Mexico**

## **Annual Performance and Expenditure Report**

**FFY 2017**

**October 1, 2016 through September 30, 2017**

### **Format of this Report**

The format of this report is based on agreement between all New Mexico MPOs and the NMDOT. It was agreed to utilize the last quarterly report which provides sequential updates on activities and add the end-of-year financial analyses to that report to create the Annual Performance and Expenditure Report.



**Mid-Region Council of Governments**

Mid-Region Metropolitan Planning Organization, NM Rail Runner Express,  
Rio Metro Regional Transit District, Mid-Region Rural Transportation Planning Organization,  
Workforce Connection of Central New Mexico, Economic Development & Agribusiness,

website: [www.mrcog-nm.gov](http://www.mrcog-nm.gov)

**Mid-Region Metropolitan Planning Organization  
Albuquerque, New Mexico**

**Annual Performance and Expenditure Report  
FFY 2017  
October 1, 2016 through September 30, 2017**

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Incorporated into this Annual Performance and Expenditure Report, by reference, is the entire MRMPO 4<sup>th</sup> Quarter Report which is a cumulative quarterly report of all four federal fiscal year quarters which provides the progress and status of the all of the MPO's work elements, quarterly financial statements, and quarterly employee timesheet summaries.

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750, (505) 247-1753-fax or email [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov) or visit our website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov).



# **A.P.E.R. Supplemental Task Overview**

## **Annual Performance and Expenditure Report**

### **FFY 2017**

#### **(October 1, 2016 – September 30, 2017)**

#### **Note to Reader:**

This supplemental overview reiterates the same information stated in the *FFY 2017 4<sup>th</sup> Quarter Report, Part I Planning Activities Progress Report* found in each “End of the Year Report” section which follows the Quarterly Progress Reports for each task. **Please refer to the 4<sup>th</sup> Quarter Report Part I for detailed information of progress reported after each quarter.**

#### **Task 1 End of the Year Report: Program Administration & Management**

Routine administrative tasks were completed.

The final recommendation from the 2014 Federal Certification Review was completed (MOA for Operations of the MPO). The next review will occur in April 2018. Board training materials were updated.

#### **Task 2 End of the Year Report: Transportation Improvement Program (TIP)**

Routine TIP revisions and management efforts were completed. An online TIP revision form was created and implemented. The development of the FFY 2018-2023 TIP occurred, however, STP-U funds were not programmed in 2022 & 2023 pending resolution of the disposition of CMAQ funded projects in 2020 & 2021 which could affect the selection of projects to be funded in 2022 & 2023. This will be discussed at the 2018 certification review.

#### **Task 3.1 End of the Year Report: Traffic Counting & Reporting**

Traffic counts were conducted as scheduled with minor rescheduling issues. The Annual Traffic Flow Map was produced later than usual due to lack of receipt of data from NMDOT. The map was produced without the data from NMDOT. The non-motorized count program proceeded with the purchase of Strava data.

#### **Task 3.2 End of the Year Report: Population & Land Use Data Collection and Land Use Modeling**

Enhancements to the land use model and UrbanSim continued in preparation for the next long-range plan update.

### **Task 3.3 End of the Year Report: Travel Demand Model Management & Maintenance**

The final phase of model validation began and results reviewed for accuracy. In house work continues on "root mean square error" (RMSE) disparities.

### **Task 3.4 End of the Year Report: Software Upgrades**

N/A No major purchases were made.

### **Task 3.5 End of the Year Report: Highway Functional Classification Review and Update**

The Transportation Coordinating Committee (TCC) has prioritized the RAC policy revisions as its #1 priority for FFY 2018. MPO staff is working on mapping access points and developing recommendations for revisions. MPO staff is updating NHS maps based on the federally approved NHS.

### **Task 3.6 End of the Year Report: GIS Data Development & Comprehensive Planning**

Data archiving and organization was implemented. Member agency requests were addressed.

### **Task 3.7 End of the Year Report: Development Review**

Review of Santolina proposals was a primary focus in 2017. See each quarterly report for other review efforts.

### **Task 3.8 End of the Year Report: Orthophotography**

Preparation for the 2018 ortho project was the primary focus of this task.

### **Task 4.1 End of the Year Report: Metropolitan Transportation Plan (MTP)**

The Administrative Modification to *Futures 2040 Metropolitan Transportation Plan* was the paramount task. Preparation for the next plan *Connections 2040* took place throughout 2017.

### **Task 4.2 End of the Year Report: Safety Analysis and Planning**

The Regional Safety Action Plan was started. The Annual Crash Report was developed. An online interactive map was created to gather input on bicycle and pedestrian issues.

### **Task 4.3 End of the Year Report: Congestion Management Process (CMP)**

A major effort this past year was to update the corridor rankings and develop the companion draft.

### **Task 4.4 End of the Year Report: Intelligent Transportation Systems (ITS)**

The ITS Subcommittee was in receipt of the updated Regional ITS Architecture v.2.0. This document was developed in coordination with the NMDOT ITS Bureau and FHWA Santa Fe office in compliance with 23 CFR Rule 940. The ITS Subcommittee began review of the ITS Priority Corridors Matrix

### **Task 4.5 End of the Year Report: Land Use/Transportation Integration (LUTI)**

The LUTI Committee met. Comments were provided to the ABC-Z comprehensive plan update.

**Task 4.6 End of the Year Report: Economic Impact of Transportation Projects**

Member agency requests were addressed

**Task 4.7 End of the Year Report: SLRP Coordination (State Long Range Plan)**

n/a There were no actions or amendments to the SLRP.

**Task 4.8 End of the Year Report: Planning Consultation and Local Transportation Planning Assistance**

Assistance was provided to various agencies as requested. MRMPO worked with the Village of Los Lunas on implementation strategies for the Los Lunas River Crossing Corridor.

**Task 5.1 End of the Year Report: Capital Projects Consultation & Coordination**

Work continued on the Near South Valley Multimodal Transportation Study. Assistance was provided on various projects as requested by agencies.

**Task 5.2 End of the Year Report: Rio Metro Regional Transit District Service Area Plan Update & Initiatives**

New bus routes were implemented and revisions to existing routes were made.

**Task 5.3 End of the Year Report: UNM/CNM Transit Study**

Rio Metro staff worked on implementing the study for the University Blvd Corridor transit proposal and coordination with ART.

**Task 5.3a Rio Metro Transit Oriented Planning Pilot Project – University Corridor**

The RFP was prepared for the planning study which will be coordinated with task 5.3. This is pending final approval of the grant by FTA.

**Task 5.4 End of the Year Report: NMRX Maintenance Facility/Office Feasibility Study**

The study was completed.

**Task 5.5 n/a (not an MPO activity)**

Federal funds in FFY 2018 will be tracked by the Rio Metro Regional Transit District as the project's lead agency in the same manner as any other TIP project. Reporting in this document will end with the completion of FFY 2017 reporting.

**Task 5.6 Pilot Program for TOD Planning**

ABQ Ride will continue activities for this grant into FFY 2018.

## Mid-Region Metropolitan Planning Organization, Albuquerque, NM Summarized Statement of Expenditures

**Note:** "Operating Expense" includes the "Indirect Cost Allocation" per FTA approved plan

052 - FHWA PL Funds	FFY 2017 UPWP Budget Amount	FFY 2017 Actual Expenditures	FFY 2017 Difference (Budgeted-Actual)	FFY 2017 Funds Avail. per Work Auth.	FFY 2017 Remaining Funds	Amount Carried-Over to FFY 2018
Expenditure Area						
Salaries	\$538,816.00	\$579,897.09	(\$41,081.09)	<shifted timesheet charges to this code from others		
Benefits						
Profess. Devel	\$15,781.00	\$21,358.92	(\$5,577.92)	<change in coding of conference expenditures		
Travel	\$24,850.00	\$17,085.93	\$7,764.07	<less travel expenses than planned		
Equip. Lease & Maint.	\$69,945.00	\$54,325.39	\$15,619.61	<shifted charge coding from 053		
Capital	\$32,000.00	\$37,975.00	(\$5,975.00)	<lower costs than estimated		
Contractual Services	\$120,000.00	\$62,937.33	\$57,062.67	<fewer consultant contracts than anticipated		
Communication (Tel & Internet)	\$250.00	\$0.00	\$250.00			
Operating Expense	\$166,785.00	\$195,217.93	(\$28,432.93)	<shift of coding results in shift of indirect costs		
<b>Total Expenditures</b>	<b>\$968,427.00</b>	<b>\$968,797.59</b>	<b>(\$370.59)</b>	<b>\$968,798.00</b>	<b>\$0.41</b>	<b>\$0.00</b>
053 FTA 5303 Planning Funds						
Expenditure Area						
Salaries	\$276,282.00	\$185,827.47	\$90,454.53	<shifted timesheet charges to code 052, also some positions were vacant for part of year		
Benefits						
Profess. Devel	\$10,790.00	\$6,911.95	\$3,878.05	<shifted charges to code 052		
Travel	\$9,200.00	\$613.41	\$8,586.59	<less travel expenses than planned		
Equip. Lease & Maint.	\$5,000.00	\$8,345.00	(\$3,345.00)	<shifted charge coding from 052		
Contractual Services	\$33,000.00	\$32,500.00	\$500.00			
Operating Expense	\$76,568.00	\$53,962.84	\$22,605.16	<shift of coding results in shift of indirect costs		
<b>Total Expenditures</b>	<b>\$410,840.00</b>	<b>\$288,160.67</b>	<b>\$122,679.33</b>	<b>\$481,615.00</b>	<b>\$193,454.33</b>	<b>\$193,455.00</b>

068 Travel Assessment (formerly Travel Time Program)	GL Group	FFY 2017 UPWP Budget Amount	FFY 2017 Actual Expenditures	FFY 2017 Difference (Budgeted- Actual)	FFY 2017 Funds Avail. per Work Auth.	FFY 2017 Remaining Funds	Amount Carried-Over to FFY 2018
Expenditure Area							
Salaries	500	\$0.00	\$774.51	(\$774.51)	<minor staff administrative time		
Benefits	505						
Travel	515	\$0.00	\$0.00	\$0.00			
Equip. Lease & Maint.	520	\$0.00	\$0.00	\$0.00			
Capital	525	\$0.00	\$5,000.00	(\$5,000.00)	<unexpected computer purchase		
Contractual Services	530	\$175,000.00	\$140,144.73	\$34,855.27	<lower consultant cost than expected		
Administrative Expense	535	\$0.00	\$0.00	\$0.00			
Communication	540	\$0.00	\$0.00	\$0.00			
Premises Expense	550	\$0.00	\$0.00	\$0.00			
Operating Expense	555	\$0.00	\$193.64	(\$193.64)	<indirect costs due to staff time & purchase		
<b>Total Expenditures</b>		<b>\$175,000.00</b>	<b>\$146,112.88</b>	<b>\$28,887.12</b>	<b>\$194,017.00</b>	<b>\$47,904.12</b>	<b>\$47,904.00</b>
067 Traffic Count Program SPR Funds	GL Group	FFY 2017 UPWP Budget Amount	FFY 2017 Actual Expenditures	FFY 2017 Difference (Budgeted- Actual)	FFY 2017 Funds Avail. per Work Auth.	FFY 2017 Remaining Funds	Amount Carried-Over to FFY 2018
Expenditure Area							
Salaries	500	\$267,836.00	\$247,112.81	\$20,723.19	<there was a vacant position for part of year		
Benefits	505						
Profess. Devel	510	\$2,955.00	\$0.00	\$2,955.00	<staff could not make traffic count conference		
Travel	515	\$4,750.00	\$0.00	\$4,750.00	<staff could not make traffic count conference		
Equip. Lease & Maint.	520	\$4,550.00	\$5,181.24	(\$631.24)			
Capital	525	\$2,500.00	\$2,000.00	\$500.00			
Contractual Services	530	\$20,000.00	\$35,614.52	(\$15,614.52)	<more consultant work reqr'd for program		
Communication	540	\$1,300.00	\$2,971.74	(\$1,671.74)	<budgeted too low		
Operating Expense	555	\$93,598.00	\$95,245.47	(\$1,647.47)	<lower expenses results in lower indirect costs		
<b>Total Expenditures</b>		<b>\$397,489.00</b>	<b>\$388,125.78</b>	<b>\$9,363.22</b>	<b>\$408,104.68</b>	<b>\$19,978.90</b>	<b>\$19,979.00</b>

Mid-Region MPO - Summary of Federal Funding Expenditures FFY 2017 (Oct. 1, 2016 - Sept. 30, 2017)										
PO Number	Control Number	Fund Source	Total Avail. in FFY (Fed+Match)	1st Qtr Actual Expenditures	2nd Qtr Actual Expenditures	3rd Qtr Actual Expenditures	4th Qtr Actual Expenditures	Total Actual Expenditures	Amount Remaining	Amount Carried Over to Next FFY
	P315090*	FHWA PL Funds 2015-16	\$10,825.59	\$10,825.59	\$0.00	\$0.00	\$0.00	\$10,825.59	\$0.00	\$0.00
	P317020	FHWA PL Funds 2016-17	\$957,972.00	\$203,168.99	\$214,609.97	\$275,648.48	\$264,544.56	\$957,972.00	\$0.00	\$0.00
MO1427		FTA 5303 FFY 2014-15	\$201,680.11	\$44,159.58	\$59,095.82	\$98,424.71	\$0.00	\$201,680.11	\$0.00	\$0.00
MO1427		FTA 5303 FFY 2015-16	\$279,936.00	\$0.00	\$0.00	\$7,054.21	\$79,426.35	\$86,480.56	\$193,455.44	\$193,455.44
		<b>Subtotal Metropolitan Planning Funds</b>	<b>\$1,450,413.70</b>	<b>\$258,154.16</b>	<b>\$273,705.79</b>	<b>\$381,127.40</b>	<b>\$343,970.91</b>	<b>\$1,256,958.26</b>	<b>\$193,455.44</b>	<b>\$193,455.44</b>
	P315091	SPR Funds, Traff. Counts	\$8,104.68	\$8,104.68	\$0.00	\$0.00	\$0.00	\$8,104.68	\$0.00	\$0.00
	P317021	SPR Funds, Traff. Counts	\$400,000.00	\$92,420.73	\$81,640.75	\$103,265.83	\$102,693.79	\$380,021.10	\$19,978.90	\$19,978.90
	A300186	STP-Lg Urb, Trav. Time	\$80,918.75	\$774.34	\$13,694.92	\$37,543.73	\$28,905.31	\$80,918.30	\$0.45	\$0.00
	A300187	STP-Lg Urb, Trav. Time	\$113,098.00	\$0.00	\$0.00	\$0.00	\$65,194.58	\$65,194.58	\$47,903.42	\$47,903.87
		↑ Notice to Proceed issued April 11, 2017								
		<b>TOTAL FEDERAL + MATCH</b>	<b>\$2,052,535.13</b>	<b>\$359,453.91</b>	<b>\$369,041.46</b>	<b>\$521,936.96</b>	<b>\$540,764.59</b>	<b>\$1,791,196.92</b>	<b>\$261,338.21</b>	<b>\$261,338.21</b>

\* Supplemental work authorization 8/31/2016 added additional FFY 2016 funds.





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**FFY 2017  
(October 1, 2016 – September 30, 2017)**

**Quarterly Report  
Part IV  
Consultant and Vendor Services Summaries  
and  
Quarterly Activity Timesheet Charges  
Summary**

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the authors or agency expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

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**Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary**

**FFY 2017 4th Quarter Report**

**October 12, 2017**

Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Planning Technologies	3.3, 3.2, 4.5	TOTALS		\$26,786.00	\$3,090.60	\$3,348.15	\$12,491.18	\$5,283.38	\$24,213.31	\$2,572.69
Scope - Travel Demand Model Support: Provide database program maintenance, technical support, and upgrades as needed for the database used for the travel demand model and integration with other programs. 2nd PO to focus on final phases of model validation task.		FHWA PL	17-168	\$3,864.00	\$3,090.60	\$772.65	\$0.00	\$0.00	\$3,863.25	\$0.75
This Quarter's Services: Conducted 9 new trial validations and analyzed results. Developed materials related to "PM" spreadsheet and made modifications to the screenline method		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		A300186 & 187	17-258	\$22,922.00	\$0.00	\$2,575.50	\$12,491.18	\$5,283.38	\$20,350.06	\$2,571.94
		Other		\$0.00					\$0.00	\$0.00
WSP Parsons Brinckerhoff	3.3, 3.2, 4.5	TOTALS		\$57,690.00	\$0.00	\$12,386.51	\$24,626.76	\$2,872.71	\$39,885.98	\$17,804.02
Scope - Travel Demand Model Support: Provide database program maintenance, technical support, and upgrades as needed for the database used for the travel demand model and integration with other programs. 2nd PO to focus on final phases of model validation task.		FHWA PL	17-170	\$9,811.00	\$0.00	\$9,811.01	\$0.00	\$0.00	\$9,811.01	(\$0.01)
This Quarter's Services: Continued model validation.		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
		A300186 & 187	17-257	\$47,879.00	\$0.00	\$2,575.50	\$24,626.76	\$2,872.71	\$30,074.97	\$17,804.03
		Other		\$0.00					\$0.00	\$0.00
Cambridge Systematics	3.3, 4.3	TOTALS		\$97,252.00	\$0.00	\$0.00	\$335.89	\$85,943.80	\$86,279.69	\$10,972.31
Scope - CMP Travel Time: Data acquisition, analysis to support Congestion Management Process and integration of data into the various models (ex. travel demand model)		FHWA PL		\$0.00					\$0.00	\$0.00
This Quarter's Services: Purchased INRIX data. Began update of TAOA applications and database schema. Conflation was initiated.		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
		A300186 & 187	17-335	\$97,252.00	\$0.00	\$0.00	\$335.89	\$85,943.80	\$86,279.69	\$10,972.31
		Other		\$0.00					\$0.00	\$0.00
Planning Technologies	2.1, 2.2, 2.3	TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Scope - TIP Database Support: Provide database program maintenance, technical support, and upgrades for the TIP database including the query required for export of data to NIMDOT.		FHWA PL	tbd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
This Quarter's Services: This project has not started. Scope of work is being developed pending information from NIMDOT. <b>This project was cancelled/postponed.</b>		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00

**Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary**

**FFY 2017 4th Quarter Report**

**October 12, 2017**

Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Planning Technologies	3.1	TOTALS		\$40,000.00	\$7,076.78	\$12,491.18	\$7,597.73	\$8,448.83	\$35,614.52	\$4,385.48
<b>Scope - Traffic Count Upgrades:</b> Provide database program maintenance, technical support, and upgrades for the database used for the traffic count program & export of data to NMDOT.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> Began work on enhancement for introduction of "Wavetronix" permanent counts. Modifications to allow "TrafficCounts.mxd" to integrate with ArcEngine. Installed and tested applications. Several other data base revisions.		SPR Traff Cts	17-132	\$20,000.00	\$7,076.78	\$12,491.18	\$432.04	\$0.00	\$20,000.00	\$0.00
		SPR Traff Cts	17-288	\$10,000.00	\$0.00	\$0.00	\$7,165.69	\$2,834.31	\$10,000.00	\$0.00
		SPR Traff Cts	17-346	\$10,000.00	\$0.00	\$0.00	\$0.00	\$5,614.52	\$5,614.52	\$4,385.48
		Other		\$0.00					\$0.00	\$0.00
Planning Technologies	3.2,3.4,4.1,4.5	TOTALS		\$19,960.00	\$0.00	\$0.00	\$2,897.44	\$6,900.04	\$9,797.48	\$10,162.52
<b>Scope: Land Use/Socio Ec/TRAM Modeling Support &amp; Updates:</b> Socioeconomic Forecast Visualization Support and ArcGIS data view.		FHWA PL	17-247	\$19,960.00	\$0.00		\$2,897.44	\$6,900.04	\$9,797.48	\$10,162.52
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> Completed "ArcOpus" data viewer revisions enhancing dialogs; fixed a bug, finished work on two new tools: one for jobs by NAICS code and one for households by attributes. Developed new python script that tabulates frequency of values. Installed a filter mechanism for python for data selection, and hooking it to the ArcGIS dialog. Installed new version of ArcOpus viewer.		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		A300186 & 187		\$0.00					\$0.00	\$0.00
UrbanSim Inc.	3.2,3.4,4.1,4.5	TOTALS		\$32,500.00	\$0.00	\$0.00	\$20,000.00	\$12,500.00	\$32,500.00	\$0.00
<b>Scope: Land Use/Socio Ec/TRAM Modeling Support &amp; Updates:</b> Contracting for technical support and services includes platform development planning and model upgrades.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303	17-242	\$32,500.00	\$0.00	\$0.00	\$20,000.00	\$12,500.00	\$32,500.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> Provide tech asst. for SynthPop 80% tech support for updating & cleaning model data regeneration scripts & integration of input files 100%. Also includes subscription for two user accounts.		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		A300186 & 187		\$0.00					\$0.00	\$0.00
Santa Fe Motion Pictures	1.4 & 1.5	TOTALS		\$15,000.00	\$0.00	\$0.00	\$0.00	\$3,219.37	\$3,219.37	\$11,780.63
<b>Scope: Metro Planning Visualization:</b> Production of a short video(s), highlighting the MTP, MPO, scenario planning and other pertinent topics.		FHWA PL	18-027	\$15,000.00	\$0.00	\$0.00	\$0.00	\$3,219.37	\$3,219.37	\$11,780.63
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> Began "shooting" video.		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00

**Mid-Region Metropolitan Planning Organization, MRCOG - Albuquerque, NM: Consultant Payment Summary**

**October 12, 2017**

**FFY 2017 4th Quarter Report**

Consultant/Vendor	UPWP Task(s)	Fund Source	PO Num	Budgeted Amt.	Qtr 1 Paym't	Qtr 2 Paym't	Qtr 3 Paym't	Qtr 4 Paym't	Paym't Total	Amt. Remain.
Lee Engineering	4.2	TOTALS		\$40,000.00	\$0.00	\$5,411.24	\$8,039.00	\$16,657.72	\$30,107.96	\$9,892.04
Scope: Regional Safety Action Plan: Develop a regional safety action plan.		FHWA PL	17-241	\$40,000.00	\$0.00	\$5,411.24	\$8,039.00	\$16,657.72	\$30,107.96	\$9,892.04
		FTA 5303		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> Prepared draft report		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00
Parametrix	4.8	TOTALS		\$70,402.00	\$12,960.72	\$11,220.58	\$23,116.68	\$0.00	\$47,297.98	\$23,104.02
Scope: Near South Valley Transp. Study: Review all proposed transportation projects and identify further needs.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> Finished data collection; Data review and recommendations are 75% complete, Conceptual layouts at 50%, Draft Report submitted. Final report and meetings in last quarter. Project temporarily delayed due to new subconsultant paperwork and purchase order.		City of ABQ	17-106	\$35,201.00	\$6,480.36	\$5,610.29	\$11,558.34	\$0.00	\$23,648.99	\$11,552.01
		Bernalillo Co.	17-106	\$35,201.00	\$6,480.36	\$5,610.29	\$11,558.34	\$0.00	\$23,648.99	\$11,552.01
Sanborn Map Company	3.8	TOTALS		\$134,500.32	\$97,818.42	\$0.00	\$0.00	\$0.00	\$97,818.42	\$36,681.90
Scope - Orthophotography Project: This is a cooperative, interagency project managed by MRCOG to conduct aerial data collection/orthophotography throughout the region.		FHWA PL		\$0.00					\$0.00	\$0.00
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> This project is completed. Some invoices paid during 1st quarter.		Local Amt Rem	16-306	\$134,500.32	\$97,818.42	\$0.00	\$0.00	\$0.00	\$97,818.42	\$36,681.90
		A300603 Amt Rem fr FFY 2016	16-306	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bohannan Huston Inc.	1.6 & 4.3	TOTALS		\$6,138.28	\$2,154.29	\$2,645.51	\$1,338.46	\$0.00	\$6,138.26	\$0.02
Scope: Consultant support for training and technical assistance. (For CMP)		FHWA PL	17-098	\$6,138.28	\$2,154.29	\$2,645.51	\$1,338.46	\$0.00	\$6,138.26	\$0.02
		FTA 5303		\$0.00					\$0.00	\$0.00
		SPR Traff Cts		\$0.00					\$0.00	\$0.00
		RMRTD		\$0.00					\$0.00	\$0.00
<b>This Quarter's Services:</b> This project is completed. Consultant provided one-on-one staff training in various applications, primarily for the CMP.		Local		\$0.00					\$0.00	\$0.00
		Other		\$0.00					\$0.00	\$0.00

<b>MRMPO Timesheet Quarterly Summary by Subtask and Funding</b>						
<b>FFY 2017 Summary</b>		<b>FFY Total</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>
<b>Period: October 1, 2016 through September 30, 2017</b>		<b>Hours</b>	<b>Distrb Rpt</b>	<b>Distrb Rpt</b>	<b>Distrb Rpt</b>	<b>Distrb Rpt</b>
<b>Program</b>			<b>Total Hours</b>			
<b>UPWP FHWA</b>	<b>52</b>	<b>13,542.5</b>	<b>2,676.5</b>	<b>2,965.5</b>	<b>4,256.5</b>	<b>3,644.0</b>
Mngmt -Admin	1.1	1,073.0	257.0	209.0	319.0	288.0
UPWP-¼ Rpts-APER	1.2	57.5	11.0	13.0	5.5	28.0
Title VI	1.3	-				
Public Participation	1.4	236.0	35.5	11.0	31.0	158.5
Website & Commun	1.5	126.0	33.5	23.0	44.0	25.5
Training-Prof Devel	1.6	881.0	227.0	53.5	474.0	126.5
Board Member Training	1.7	32.5	4.0	20.5	1.0	7.0
TIP Management, TIP Development & Annual Oblig. Rpt.	2	1,088.0	360.0	357.0	223.0	148.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	2,062.5	174.0	498.0	673.0	717.5
Travel Demand Modeling	3.3	1,406.5	129.0	450.5	556.0	271.0
Software Upgrades	3.4	-				
Func Class Revw	3.5	106.0	9.0			97.0
GIS & Mapping	3.6	1,526.0	291.0	280.0	470.0	485.0
Development Review	3.7	355.5	91.5	41.0	127.0	96.0
Orthophotography	3.8	44.0	18.0		8.0	18.0
MTP	4.1	1,210.0	255.0	223.0	332.0	400.0
Safety Anal & Plang	4.2	485.5	21.5	63.0	259.0	142.0
CMP	4.3	1,235.0	351.0	298.0	337.0	249.0
ITS	4.4	1,205.5	360.5	343.0	296.0	206.0
LUTI	4.5	13.0	9.0	4.0		
Econ Impact Tran Prj	4.6	48.0	8.0		8.0	32.0
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	319.0	17.0	78.0	93.0	131.0
Capital Proj Consult & Coordination	5.1	32.0	14.0			18.0
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	-				
NMRX Maint Facility/Office Study	5.4	-				
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				
<b>UPWP FTA</b>	<b>53</b>	<b>4,053.0</b>	<b>890.5</b>	<b>1,026.0</b>	<b>1,332.5</b>	<b>804.0</b>
Mngmt -Admin	1.1	237.0	64.0	74.0	58.0	41.0
UPWP-¼ Rpts-APER	1.2	10.0	9.0	1.0		
Title VI	1.3	-				
Public Participation	1.4	39.0	31.0		8.0	
Website & Commun	1.5	-				
Training-Prof Devel	1.6	266.0	41.0	6.0	183.0	36.0
Board Member Training	1.7	-				
TIP Management, TIP Development & Annual Oblig. Rpt.	2	882.0	225.0	231.0	276.0	150.0
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	1,033.0	92.0	245.0	402.0	294.0
Travel Demand Modeling	3.3	-				
Software Upgrades	3.4	-				
GIS & Mapping	3.6	556.0	166.0	217.0	106.0	67.0
Development Review	3.7	51.0	13.0	30.0	8.0	
Orthophotography	3.8	62.0	9.0	18.0	26.0	9.0
MTP	4.1	224.0	55.5	53.0	72.5	43.0
Safety Anal & Plang	4.2	96.0	18.0		42.0	36.0
CMP	4.3	590.0	167.0	146.0	149.0	128.0
ITS	4.4	-				
LUTI	4.5	-				
Econ Impact Tran Prj	4.6	-				

MRMPO Timesheet Quarterly Summary by Subtask and Funding						
FFY 2017 Summary Period: October 1, 2016 through September 30, 2017		FFY Total Hours	1st Qtr. Distrb Rpt	2nd Qtr. Distrb Rpt	3rd Qtr. Distrb Rpt	4th Qtr. Distrb Rpt
Program			Total Hours			
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	5.0		5.0		
Capital Proj Consult & Coordination	5.1	-				
RMRTD Service Plan Update	5.2	-				
UNM/CNM Transit Study	5.3	2.0			2.0	
NMRX Maint Facility/Office Study	5.4	-				
Downtown Bike Share	5.5	-				
Pilot Program for TOD Planning	5.6	-				
<b>Travel Assessment</b>	<b>68</b>	<b>13.0</b>	<b>13.0</b>	<b>-</b>	<b>-</b>	<b>-</b>
Training-Prof Devel	1.6	13.0	13.0			
Travel Assessment Prog	4.3	-				
<b>MPO-RMRTD Acct</b>	<b>55</b>	<b>930.0</b>	<b>657.0</b>	<b>139.0</b>	<b>86.0</b>	<b>48.0</b>
Mngmt -Admin	1.1	-				
Public Participation	1.4	24.0	24.0			
Training-Prof Devel	1.6	31.0	31.0			
TIP Management, TIP Development & Annual Oblig. Rpt.	2	40.0	31.0	9.0		
Pop & Socio-Ec Data Coll. & Land Use Modeling	3.2	227.0	187.0	24.0	16.0	
Travel Demand Mod	3.3	-				
GIS & Mapping	3.6	19.0		9.0	10.0	
Development Review	3.7	212.0	83.0	97.0	32.0	
Orthophotography	3.8	29.0	8.0			21.0
MTP	4.1	36.0	8.0		10.0	18.0
Safety Anal & Plang	4.2	17.0			8.0	9.0
CMP	4.3	3.0	3.0			
LUTI	4.5	17.0	17.0			
Econ Impact Tran Prj	4.6	8.0			8.0	
SLRP Coord	4.7	-				
Planning Consultation & Local Transp. Plann. Asst.	4.8	-				
Downtown Bike Share	5.5	267.0	265.0		2.0	
Pilot Program for TOD Planning	5.6	-				
<b>Traffic Counts</b>	<b>67</b>	<b>5,318.8</b>	<b>1,567.2</b>	<b>973.0</b>	<b>1,447.7</b>	<b>1,330.9</b>
Website & Commun	1.5	8.0			8.0	
Training-Prof Devel	1.6	4.0		4.0		
Traffic Counts	3.1	5,134.8	1558.2	910.0	1383.7	1282.9
Traffic Counts Special Counts	3.1.1	-				
Software Upgrades	3.4	152.0		48.0	56.0	48.0
Func Class Revw	3.5	-				
GIS & Mapping	3.6	12.0	9.0	3.0		
Safety Anal & Plang	4.2	8.0		8.0		
<b>Orthophoto Acct</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Orthophotography	3.8	-				
<b>REACH-CDC-Presbyterian Grant Acct</b>	<b>62</b>	<b>1,081.0</b>	<b>260.0</b>	<b>222.0</b>	<b>263.0</b>	<b>336.0</b>
Complete Streets CLHC Grant	4.8	1,081.0	260.0	222.0	263.0	336.0
<b>NW Metro BRT</b>	<b>467</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
NW Metro BRT Stdy	5.1	-				
<b>UNM/CNM Stdy</b>	<b>460</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
UNM/CNM -TCSP	5.3	-				
<b>UNM/CNM Stdy</b>	<b>480</b>	<b>476.0</b>	<b>80.5</b>	<b>137.5</b>	<b>142.5</b>	<b>115.5</b>
UNM/CNM -FTA	5.3	476.0	80.5	137.5	142.5	115.5
<b>RMRTD Serv Plan</b>	<b>445</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
RMRTD Serv Plan	5.4	-				
<b>TOTAL HOURS on UPWP TASKS</b>		<b>25,414.3</b>	<b>6,144.7</b>	<b>5,463.0</b>	<b>7,528.2</b>	<b>6,278.4</b>

Mid-Region Metropolitan Planning Organization - Albuquerque, New Mexico									
Timesheet Quarterly Summary by UPWP Task Groups									
FFY 2017 Summary									
Period: October 1, 2016 through September 30, 2017									
Program	FFY Total Actual Hours	1st Qtr. Distrib Rpt		2nd Qtr. Distrib Rpt		3rd Qtr. Distrib Rpt		4th Qtr. Distrib Rpt	
		Total Staff Hours		Total Staff Hours		Total Staff Hours		Total Staff Hours	
<i>New</i> UPWP Task Group Totals	<b>0</b>	<b>6,144.7</b>	<b>6,144.7</b>	<b>5,463.0</b>	<b>5,463.0</b>	<b>7,528.2</b>	<b>7,528.2</b>	<b>6,278.4</b>	<b>6,278.4</b>
Task 1: Program Administration	1	781.0	781.0	415.0	415.0	1,131.5	1,131.5	710.5	710.5
Task 2: TIP (Transportation Improvement Program)	2	2,010.0	2,010.0	597.0	597.0	499.0	499.0	298.0	298.0
Task 3: Data Collection/Analysis (except Traffic Counts)	3	7,853.5	7,853.5	1,960.5	1,960.5	2,490.0	2,490.0	2,123.5	2,123.5
Task 4: Transportation Planning	4	6,601.0	6,601.0	1,443.0	1,443.0	1,877.5	1,877.5	1,730.0	1,730.0
Task 5: Special Studies & Miscellaneous Activities	5	777.0	777.0	359.5	359.5	146.5	146.5	133.5	133.5
Task 3.1: Traffic Counting & Reporting	3.1	5,134.8	5,134.8	910.0	910.0	1,383.7	1,383.7	1,282.9	1,282.9
<b>TOTAL HOURS on UPWP TASKS</b>		<b>25,414.3</b>	<b>25,414.3</b>	<b>5,463.0</b>	<b>5,463.0</b>	<b>7,528.2</b>	<b>7,528.2</b>	<b>6,278.4</b>	<b>6,278.4</b>

The "Total Hours" in the Timesheet Quarterly Summary of this report do not include staff hours of leave, only hours actually worked on tasks.

**Explanation of Timesheet Summary Comparison of Actual Hours versus Estimated Hours (Greater than 20% Difference)**

Tasks 1 through 4: Differences between estimated hours and actual hours is minor.

Task 5: This task's actual hours also came in under the estimate due to the nature of estimating the time the MPO assists other agencies in special studies and miscellaneous activities (including coordination on capital projects). The actual time spent is dependent upon how much assistance an outside agencies request.

Comparison: UPWP Estimated Staff Hours with Actual FFY Hours			
FFY 2017 Annual UPWP Est. Hours	Difference Est - Actual (under or over)	% Diff. 2017 Est. vs Actual	FFY 2018 UPWP Est. for Info Only
3,300.00	(262.00)	-7.94%	3,300.00
1,900.00	110.00	5.79%	1,900.00
12,800.00	188.32	1.47%	16,000.00
6,400.00	201.00	3.14%	7,700.00
1,300.00	(523.00)	-40.23%	1,300.00
	in "Task 3" above*		
<b>25,700.00</b>	<b>285.68</b>	<b>1.11%</b>	<b>tbid</b>

\* hours for Task 3.1 were not estimated separately from overall Task Group 3.





## Mid-Region Metropolitan Planning Organization

**Mid-Region Council of Governments**  
809 Copper Avenue NW  
Albuquerque, New Mexico 87102  
(505) 247-1750-tel. (505) 247-1753-fax  
[www.mrcog-nm.gov](http://www.mrcog-nm.gov)

Report Date: November 15, 2017

### **Title VI Report for FFY 2017 (October 1, 2016 – September 30, 2017)**

Pursuant to *Mid-Region Council of Governments and Mid-Region Metropolitan Planning Organization Title VI Plan* (page 3), an Annual Title VI Report is required to be appended to the Annual Performance and Expenditure Report.

#### **Status Report**

MRCOG has developed a Title VI Plan and the Metropolitan Transportation Board approved the Title VI Plan on October 18, 2013 under resolution R-13-18 MTB.

#### **Public Access**

MRCOG used professional interpreters to translate the Title VI Plan into Spanish. There is a Title VI page on the MRCOG website in which is posted copies of Sample Title VI Complaint Forms, instructions for filing Title VI complaints, and the MRCOG Title VI Plan. The Title VI Plan, forms, etc. are available in both English and Spanish and are posted on our website.

#### **Report of Title VI Investigations, Complaints and Lawsuits**

No incidents were received or filed during this reporting period, therefore there were no investigations, complaints or lawsuits.

#### **Summary of Public Outreach**

Since the long range plan, *Futures 2040 Metropolitan Transportation Plan*, and the *Transportation Improvement Program (TIP)* were approved in April 2015, public outreach activities diminished in FFY 2016. Regular and routine public outreach activities include: publishing and distribution our electronic newsletter, *Travel Times*, updating our website and our Facebook page. In addition we participated in public outreach activities for the Downtown Bikeshare program and CiQlovia



## **Copy of Title VI Notice to the Public & Employees**

### **Public Notification of Title VI**

(posted in MRCOG reception area, meeting rooms and public areas, including the MRCOG website)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. To obtain more information on the MRCOG's nondiscrimination obligations or Title VI complaint procedure, please contact the MRCOG Title VI Coordinator, Mid-Region Council of Governments, 809 Copper Avenue NW, Albuquerque, NM 87102. For more information visit our website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov) .

### **Employee Notification of Title VI**

(posted on MRCOG's employee bulletin boards and public areas, also referenced in the *MRCOG Personal Policies*)

The Mid Region Council of Governments (MRCOG) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, or be subject to discrimination in the receipt of its services or programs on the basis of race, color, national origin or any other characteristics protected by law, including Title VI of the Civil Rights Act of 1964, as amended. Further, under the Americans with Disability Act (ADA) of 1990, no entity shall discriminate against an individual with a physical or mental disability in connection with the provision of transportation service. If you feel you are being discriminated against at the workplace, you may contact your supervisor or the Human Resources Manager for more information about the Title VI Program and the complaint process.

All employees are expected to consider, respect, and observe this policy in their daily work and duties. If a customer approaches you with a question or complaint about disparate treatment, direct him or her to Title VI Coordinator, who can provide a copy of the Title VI Plan and a Title VI Discrimination Complaint form.

### **Abbreviated Title VI Notice for Publications**

(placed in the title page, table of contents page, or credits page of MRCOG publications)

The Mid Region Council of Governments fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form, please contact the MRCOG Title VI Coordinator at (505) 247-1750-tel., (505) 247-1753-fax or email [mrcog@mrcog-nm.gov](mailto:mrcog@mrcog-nm.gov) or visit our website at [www.mrcog-nm.gov](http://www.mrcog-nm.gov) .

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

Tracking of Responses to FHWA 2012 & 2014 Review of NM MPOs			
Mid-Region MPO			
The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	MPO Responses	NMDOT Response	FHWA Response
			Status per FHWA
1a). Better Use of Agreements (2010 Cert. Rev. #2a)	<p><b>MRMPO note:</b> The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. <b>Date of status update is in bold text.</b> There were no "corrective actions" identified in either document.</p> <p><b>MPO Responses</b></p> <p><b>July 8, 2013</b> - The MOA between MRCOG and NMDOT was updated December 23, 2010. An MOA was entered into between MRMPO/MRCOG the City of Albuquerque (ABQ Ride) and the Rio Metro Regional Transit District on January 21, 2011. <b>September 2, 2014</b> - This recommendation from the 2010 Cert Review was completed upon update of the MRCOG-NMDOT MOA in December of 2010 and with the January 2011 execution of the MOA between MRMPO/MRCOG-ABQ Ride-RMRTD. <b>November 25, 2014</b> - MRMPO does not understand why this recommendation from the 2010 certification review is still open. The recommendation suggested an agreement between the MPO, RMRTD and ABQ Ride. That was done in 2011. The MOA between NMDOT and MRCOG expires very soon (in December 2014) . Although this was never part of the 2010 Certification recommendation, we have not yet received a draft MOA based on the new template being developed by NMDOT legal staff, per NMDOT's comments 9/3/2014. <b>March 13, 2015</b> - same comment as Nov. 25, 2014 regarding the initial recommendation. We did receive the Cooperative Agreement, but will have our attorney review it before signing. <b>May 29, 2015</b> - the Cooperative Agreement has been reviewed by our attorney and will be signed in the next week. <b>Sept 9, 2015</b> - the Cooperative Agreement between NMDOT and MRCOG/MRMPO has been signed and is in effect. In addition the agreement between NMDOT Transit &amp; Rail Division and MRCOG/MRMPO for FTA funds has also been signed and is in effect. <b>November 17, 2016</b> - no change in status from previous comment. <b>November 15, 2017</b> - no change from previous comment.</p>	<p>3/31/2014- NMDOT is in the process of updating MOAs with all MPOs. NMDOT requested a copy of the MOA between MRCOG and transit providers ABQ Ride and RMRTD to review the MOA between MRCOG and the transit providers to ensure compliance with MAP-21. Until all MOAs are updated and reviewed for compliance with MAP-21, NMDOT recommends this finding remain open.</p> <p>6/9/2014</p> <p>NMDOT is in the process of updating MOAs with all MPOs and will have an updated MOA in place prior to the June 30, 2015 termination date of the current MOA. NMDOT recommends the MOA between MRCOG and Transit providers be updated to reflect current program contacts. NMDOT recommends this finding remain open.</p> <p>9/3/2014</p> <p>The MOA between MRCOG and NMDOT will be updated using anew template developed by NMDOT legal staff. The new MOA template is still in review and once finalized will be used to update agreements with all MPOs. Nothing material has changed in the MOA between MRCOG, RMRTD, and ABQ Ride regarding transit and the 2011 MOA was in response to the 2010 Certification Review recommendation, only change potentially affecting the transit MOA is personnel changes has taken place at the agencies. NMDOT recommends this finding remain open but also recommends a time frame and plan be developed for the closure of this finding.</p> <p>9/29/14- See finding 13) NMDOT comments. NMDOT GTG liaison will continue to monitor the MRCOG and transit provider MOA update. Once MRMPO and the transit providers meet to review the MOA status additional information will be provided to the finding. NMDOT recommends this finding remain open until MOA is updated or deemed satisfactory by MRCOG and the transit providers, or until FHWA-NM provides more specifics as to desired changes to the MOA.</p>	<p>(Insert date)</p> <p>5/14/14 This item has not been completed.</p> <p>5/14/14: Open</p>

Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs

Mid-Region MPO

The 2010 Certification Review, 2012 Mid-Cycle Review, and/or 2014 Certification Review is noted	MRMPO note: The following is the status of all findings listed in the 2010 Certification Review and the 2012 Planning Process Review and the 2014 Certification Review. <b>Date of status update is in bold text.</b> There were no "corrective actions" identified in either document. <b>MPO Responses</b>	NMDOT Response	FHWA Response	Status per FHWA
1a) continued from previous page		<p>12/03/2014- NMDOT liaison is not aware of any issues raised by the transit providers in relation to the MOA. The MPO manager was asked by NMDOT liaison to coordinate with the transit providers to evaluate the MOA but no issues have been raised at this time. The MOA between NMDOT and the MPO expires June 30, 2015 and NMDOT is internally reviewing an updated MOA template. Once internal review is completed NMDOT will begin working with the MPO to finalize an updated MOA. The MOA between NMDOT and the MPO will be finalized before the termination of the current MOA. <u>NMDOT recommends the finding relating to the MOA between transit providers and the MPO be closed.</u> The finding relating to the MOA between NMDOT and the MPO is recommended to remain open until new MOA is executed.</p>		
		<p>6/01/15- The Cooperative Agreement between NMDOT and MRCOG is the last remaining agreement to be addressed. This agreement has been reviewed by both parties and is in the process of receiving the required signatures. The status of all agreement between NMDOT and MRCOG, and the status of all agreement pertaining to metropolitan transportation planning, will be monitored on an ongoing basis through the Quarterly Reports, annual Quality Assurance Reviews, and monthly GTG liaison/MPO staff meetings. <b>NMDOT recommends this finding be closed.</b></p>		

**Tracking of Responses to FHWA 2012 and 2014 Reviews of NM MPOs**

**Mid-Region MPO**

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1b). Update the Joint Powers Agreement (JPA) (2012 Rev. #1 pg. 11)	<p><b>July 8, 2013</b> - MRCOG is currently searching for the current JPA which is likely a 30-40 year old document. If the original can not be located, a new JPA will be drafted by September 30, 2014. The process involves many jurisdictions and agencies. A tentative schedule will be developed and revised as necessary.</p> <p><b>December 19, 2013</b>- We have found several copies of older JPAs, the newest from 1997. It appears that some of these JPAs were in effect concurrently (which doesn't seem to make sense). These have been recently reviewed by MRCOG's attorney. In the next two weeks MPO staff will be meeting with the attorney to discuss his review and the next steps to be taken to update our JPA. We would like to discuss this with NMDOT before the end of January 2014. <b>March 7, 2014</b>- NMDOT felt that a meeting on the JPA was premature. MPO staff met on March 4, 2014 with our attorney to review the JPAs found. It was agreed that the best course of action was to use the newest JPA found and revise it to create a new JPA. JPAs with tribal governments will be developed after developing the primary JPA. We propose to have a draft JPA for agency review by May 31, 2014.</p> <p><b>June 4, 2014</b>- A first draft has been prepared and will be sent for review by June 30. <b>September 2, 2014</b> - The draft was not sent by June 30 and will be sent by September 30, 2014. <b>November 25, 2014</b> - A very rough draft JPA/MOA has been prepared for review internally by MRCOG's attorney. <b>March 13, 2015</b> - MRMPO sent a 1st draft MOA to NMDOT, FHWA, FTA and our Attorney on 3-12-15. <b>May 29, 2015</b> - Only comments from NMDOT have been received. If FHWA and FTA do not have comments, please let us know and we will proceed with sending a draft MOA to the various local agencies. <b>September 9, 2015</b> - the current version of the NMDOT <i>Planning Procedures Manual</i> (PPM) pages 46-47, allows for a Memorandum of Agreement (MOA) as an alternate to a JPA. MRMPO will prepare a second draft for review. Still, as of today, no comments were received from FHWA or FTA regarding the first draft sent out for review.</p> <p><b>November 17, 2016</b> - the <i>Memorandum of Agreement for the Establishment of Operations of the Mid-Region Metropolitan Planning Organization</i> has been completed. Comments from NMDOT, FHWA and local and tribal agencies were received and incorporated into the agreement. The MOA was approved by the Metropolitan Transportation Board on May 20, 2016, the MRCOG Board of Directors on June 9, 2016 and, to date, has been approved by 8 of 12 member agencies needed to execute the MOA. We anticipate the remaining approvals to make this MOA effective within three months. <b>November 15, 2017</b> - the requisite number of entities approved the MOA and it became effective July 17, 2017</p>	<p>3/31/2014</p> <p>Copies of the MRCOG JPAs on file at NMDOT were provided to MRMPO in an effort to expedite the JPA update as reflected in October 31, 2013 email from MRMPO to FHWA-NM (Rodolfo Monge-Oviedo) and FTA (Tony Ogboli). December 19, 2013, MRMPO sent a memo updating NMDOT of the status of FHWA findings and requested a meeting with NMDOT regarding the contents of the JPA update. In response NMDOT requested MRMPO draft a JPA and directed MRMPO to review FMPO and MVMPO's JPAs as examples. MRMPO's March 7, 2014 response to the FHWA 2012 Review of NM MPOs is the first formal update to NMDOT regarding JPA development progress since the December 19, 2013 memo. NMDOT will continue to work with MRMPO on the development of an updated JPA and recommends this finding remain open.</p> <p>6/9/2014</p> <p>NMDOT will review the updated Joint Powers Agreement when provided.</p> <p>9/3/2014</p> <p>Page 11 of the MRMPO FFY15-16 UPWP indicates the JPA final draft will be completed in November 2014.</p> <p>9/29/14- NMDOT GTG liaison will continue to monitor the development of the updated JPA. Until updated JPA is in place, NMDOT recommends this finding remain open.</p> <p>12/03/2014- See 9/29/14 comment; NMDOT would like the updated JPA to be in place by the end of FFY15.</p> <p>12/03/2014- See 9/29/14 comment. NMDOT is committed to improving the transparency of the MPO planning process, and as documented in comments from 6/9/14 and 9/3/14 the MPO has shown a commitment to robust outreach and stakeholder engagement in planning processes. NMDOT recommends this finding be closed.</p> <p>6/01/15- NMDOT has provided comments to MRCOG regarding content of the proposed MOA. The NMDOT GTG Liaison will monitor the progress of the updated agreement through monthly GTG Liaison/MPO staff meetings and through the Quarterly Report updating UPWP task progress. <b>NMDOT recommends this finding be closed.</b></p>	<p>5/14/14 This item has not been completed.</p> <p>9/22/2014 This items has not been completed</p>	<p>5/14/14: Open</p> <p>09/22/14 Open</p>



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<p>15). Air Quality-CMAQ (2014 Cert. Recom. #5)</p>	<p><b>September 2, 2014</b> - The recommendation is to discuss the limited maintenance status for Carbon Monoxide which is to expire in June 2016 and discuss how CMAQ funds will be distributed. At the SLRP Revenue Projections meeting on August 29, 2014 the NMDOT and MPO agreed to keep CMAQ-Mandatory funds "as is" until a determination on Ozone nonconformity is made. <b>November 25, 2014</b> - since NMDOT and MRMPO agreed to keep CMAQ-Mand funds "as is" until results of ozone levels is finalized, there is no further action to take at this time.</p> <p><b>March 13, 2015</b> - MRMPO and NMDOT have discussed this issue as noted above and we are in general agreement as noted. Why is this issue still open? <b>May 29, 2015</b> - same comment as March 13th; once EPA finalizes the new ozone standard, we will proceed from there. <b>September 9, 2015</b> - same comment as above. <b>November 17, 2016</b> - although NMDOT recommended in June 2015 that this finding be closed, and although at the August 29, 2014 meeting there was agreement as to the distribution of CMAQ funds resulting in the FFY 2016-2021 TIP developed and approved based on the targets NMDOT provided (with CMAQ funds through 2021, NMDOT has indicated that the department would like to remove currently programmed CMAQ funding in FFY 2018-2021. A series of correspondence has transpired June-November 2016. In today's email, (November 17, 2016) Secretary Church indicated that he would meet with the MPO to discuss the CMAQ funding issue. <b>November 15, 2017 - CMAQ funded projects in FFY 2017, 2018 and 2019 have been "agreed to" by NMDOT. However, projects funded in FFY 2020 and 2021 are still in jeopardy. The MPO will discuss this issue at the upcoming Certification Review in 2018.</b></p>	<p>9/29/14- NMDOT's SLRP and subsequent updates will examine scenarios relating to CMAQ-Mandatory funding levels. GTG liaison will ensure continuing coordination between NMDOT and MRMPO on CMAQ funding and monitor the Air-Quality standards and reporting for Mid-Region. NMDOT recommends this finding remain open.</p>		
		<p>12/03/14- NMDOT liaison will continue to monitor developments relating the EPA Ozone standards and the potential consequences of the new rule on AMPA air quality status. NMDOT recommends this finding remain open.</p>		
		<p>6/01/15- NMDOT was involved in the Air Quality Conformity Determination process for the 2040 MTP and the 2016-2021 TIP, and the air quality of the AMPA meets or exceeds all NAAQS. NMDOT will closely monitor the progress of the EPA's new ozone standards and will work with MRMPO and all partner air quality agencies to address new EPA ozone standards once the new standards take effect. NMDOT will work to ensure air quality conformity is maintained in the AMPA. <b>NMDOT recommends this finding be closed.</b></p>		
<p>16). Grant Administration (2014 Cert. Recom. #6)</p>	<p><b>September 2, 2014</b> - The recommendation is to discuss the option of a "Consolidated Planning Grant (CPG)" for the MPO's planning funds from FHWA and FTA. The MPO has researched and considered this option and, at this time, we have decided <u>not</u> to pursue a CPG. <b>November 25, 2014</b> - we request closure of this finding. <b>March 13, 2015</b> - same comment as 11/25. <b>May 29, 2015</b> - same comment as 11-25-14 and 3-13-15. Since the option of whether to pursue a CPG is an MPO decision, why is this issue still open? <b>Sept. 9, 2015</b> - same comment as above. <b>November 17, 2016</b> - same comment as above. <b>November 17, 2017 - same comment as above, the MPO assumes this issue is closed.</b></p>	<p>9/29/14- MRMPO is not interested in pursuing a Consolidated Planning Grant. NMDOT recommends this finding be closed.</p>		
		<p>12/03/14- No additional comments.</p>		
		<p>6/01/15- MRCOG is not interested in pursuing a consolidated planning grant. <b>NMDOT recommends this finding be closed.</b></p>		

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FYI 2014 Cert. Recomm. #3 regarding JPA/MOA is already listed as 1b	See 1b above	<p>9/29/14- See finding 1b NMDOT comments.</p> <p>12/03/14-No additional comments.</p>		
		<p>6/01/15- NMDOT is tracking the progress of all agreements and substantial progress has been made on both agreements. The Cooperative Agreement with NMDOT has been reviewed by all parties and will be executed no later than June 30, 2015. MRCOG has drafted a MOA/JPA and NMDOT provide comments. Once all comments from state and federal agencies are received the MRCOG will proceed to release the MOA/JPA to all member agencies. The NMDOT will monitor the status and progress of the MOA/JPA and provide support to MRMPO as needed throughout the process. Progress will be tracked by NMDOT through monthly liaison/MPO staff meetings and the Quarter Reports of pup task progress. <b>NMDOT recommends this finding be closed.</b></p>		