



RIO METRO
REGIONAL TRANSIT DISTRICT

EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: RMRTD

Chief Procurement Officer: Kim Monjaras

Telephone Number: 505-247-1750

II. Name of Contractor: *Herzog Transit Services*

Address of Contractor: *100 Iron Ave. SE
Albuquerque, NM 87102*

Amount of prospective contract: *\$20,690.93*


Term of prospective contract: *5-18-2018 to 5-19-2018*

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: *Remove and replace asphalt approaches at an at-grade crossing repair.*

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127. *utilizing the operating and maintenance contractor on contract awarded by a competitive RFP.*
- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). *The work performed was an immediate response to a condition caused by a maintenance activity. The condition was repaired immediately and project complete.*
- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. *Contingency items will be discussed in the planning stage.*

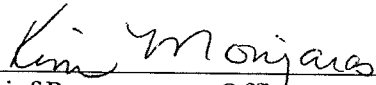
Requested by:

Date: 5-23-2018


Name/Signature Matthew Wylie

Certified by:

Date: 5/23/18


Chief Procurement Officer Kim Monjara