



**Mid-Region Council of Governments  
MRRTPO COMMITTEE  
Thursday, June 8th, 2021 9:30a.m. - 11:30 a.m.**



<b>DANIEL WHITE, CHAIR</b>	<b>DEBBIE ORTIZ, VICE-CHAIR</b>
<b>AGENDA</b>	
<p><b>This meeting will be held via teleconference.</b></p> <p>To join online, please go to <a href="http://www.zoom.us">www.zoom.us</a> and enter <b>Meeting ID: 924 5742 3137</b> <b>Passcode: 310361</b> OR dial in by <b>phone: 669 900 6833</b></p> <ul style="list-style-type: none"><li>• <b>Call to Order: The presence of a quorum will be noted</b></li><li>• <b>Approval of agenda for June 8, 2021</b></li><li>• <b>Approval of meeting summary for April 15th, 2021</b></li></ul>	
<b>PUBLIC COMMENT</b>	
<p><i>TO ADDRESS THE RTPO COMMITTEE, REGISTER WITH THE COMMITTEE CHAIR PRIOR TO CALL TO ORDER.</i></p>	
<b>ACTION ITEMS</b>	
<ul style="list-style-type: none"><li>• <b>No Action Items at This Time</b></li></ul>	
<b>DISCUSSION ITEMS</b>	
<ul style="list-style-type: none"><li>• <b>CMAQ, RTP, TAP call for projects</b></li><li>• <b>TPF rating and ranking discussion</b></li></ul>	
<b>REPORTS</b>	
<ul style="list-style-type: none"><li>• <b>MRRTPO Report: <i>Sandy Gaiser</i></b></li><li>• <b>Member Report: <i>All members who wish to report</i></b></li><li>• <b>NMDOT Liaison Report: <i>Neala Krueger</i></b></li><li>• <b>NMDOT Tribal Liaison Report: <i>Ron Shutiva</i></b></li><li>• <b>NMDOT District 5 Report: <i>Paul Brasher</i></b></li><li>• <b>NMDOT District 6 Report: <i>JoAnn Garcia or Marticia Holiday</i></b></li></ul>	
<b>COMMITTEE MEETING ADJOURNMENT</b>	
<b>NOTES</b>	
<p><b>Next Meeting:</b> August 19<sup>th</sup>, 2021</p> <p><b>Hosting Agency:</b> Mid-Region Council of Governments <b>Location:</b> 809 Copper Avenue NW, Albuquerque, NM 87102 <b>Time:</b> 9:30 am – 11:30 pm</p>	
<p><i>Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting.</i></p>	



MID-REGION COUNCIL OF GOVERNMENTS  
**REGIONAL TRANSPORTATION PLANNING ORGANIZATION**

**Meeting Summary**

**Thursday, April 15th, 2021 9:30 a.m. – 11:30 a.m.**  
 809 Copper Avenue NW, Albuquerque, NM 87102

VOTING MEMBER				
ORGANIZATION		MEMBER		ALTERNATE
City of Moriarty	x	Debbie Ortiz, PHTC ( <i>Vice-Chair</i> )	x	Bob Hudson, Airport Manager
Town of Edgewood		Carla Salazar, Deputy Clerk		Juan Torres, Clerk-Treasurer
			x	Tawnya Mortensen, P&Z
Town of Estancia		Michelle Jones, Clerk/Treasurer		
Pueblo of Jemez	x	Sheri Bozic, Director – Planning & Development Director		Mario Romero, Office Manager
Pueblo of Laguna	x	Sharon Hausam, Planning Program Manager	x	Elroy Keetso, Planner
Pueblo of Zia		Vacant		
Town of Mountainair	x	Ramona Vickrey, Special Projects		Dennis Fulfer, Town Clerk
Village of Encino		Vacant		vacant
Santa Fe County	x	Brett Clavio, Transportation Planner		Robert Griego, Planning Division Manager
				Paul Olafson, Planning Project Manager
Village of San Ysidro		Steve Lucero, Mayor	x	Daniel White, Marshal, ( <i>Chair</i> )
Torrance County		Leonard Lujan, Road Superintendent		Janice Barela
			x	Cheryl Allen, Grants Coordinator
Sandoval County	x	Mark Hatzenbuhler, Public Works Director		
ELIGIBLE BUT NOT PARTICIPATING				
Jicarilla Apache Nation		Duane Sandoval, Engineer/Planner		Prestin Duncan, Engineer Tech
Village of Cuba		Richard Velarde, Mayor		Gilbert Dominguez, Mayor Pro-Tem
				Vandora P. Casados, Clerk
Village of Jemez Springs		Roger Wilson, Trustee		<i>Pending</i>
Village of Willard		Robert Chavez, Mayor		Angelina Halbert, Clerk

STAFF				
Mid-Region RTPO	x	Channing Hofman, Regional Planner		
	x	Sandra Gaiser, Regional Planning Program Manager		
		Maida Rubin, Senior Planner		
	x	Payton Showalter, Regional Planner		

NON-VOTING ASSOCIATE MEMBER				
Step Into Cuba Alliance		Sally Davis, UNM Prevention Research Center		
		Richard Kozoll, MD		

NON_VOTING ADVISORY MEMBER		
ORGANIZATION		MEMBER
FHWA		Pending
NMDOT – District 5		Paul Brasher, District Engineer
	X	Stephanie Medina
		James Mexia
NMDOT– District 6		Jan Niclos, Engineer Support
	X	JoAnn Garcia, LGRF, Capital Outlay, T/LPA Coordinator
		Marticia Holiday, Co-ops
		Bill Santiago, Local Government Coordinator
		Luke Smith – Central Region Design
NMDOT Regional Design Centers		
NMDOT – Planning Division	X	Rosa Kozub, G2G Supervisor
		Neala Krueger, RTPO Liaison
	X	Ron Shutiva, Tribal Liaison
		Shannon Glendenning, BPE Coordinator
	X	Sky Tallman, CMAQ Coordinator
		Maggie Moore, TAP Coordinator
NMDOT – Transit		Jessica Griffin
		Deborah Bach, Rural Transit
		David Harris
		Callie Thomason French
NMDOT - LTAP		

OTHER PARTICIPANTS	
Jayosn Grover	

**AGENDA**

***Call to Order:***

**Chair Daniel White, San Ysidro**, called the meeting to order at 9:38am. A quorum was noted

***Approval of Agenda:***

**Vice Chair Debbie Ortiz, City of Moriarty**, made a motion to **approve the agenda for April 15<sup>th</sup>, 2021**; the motion was seconded by **Mark Hatzenbuhler, Sandoval County**, and passed unanimously.

***Approval of Meeting Summary:***

**Mark Hatzenbuhler, Sandoval County**, made a motion to **approve the meeting summary for December 17<sup>th</sup>, 2020**; the motion was seconded by **Vice Chair Debbie Ortiz, City of Moriarty**, and passed unanimously.

**Vice Chair Debbie Ortiz, City of Moriarty**, made a motion to **approve the meeting summary for February 18<sup>th</sup>, 2021**; the motion was seconded by **Brett Clavio, Santa Fe County**, and passed unanimously.

**PUBLIC COMMENT**

No public comments were made

**ACTION ITEMS**

No action items were taken.

**DISCUSSION ITEMS**

- Jayson Grover, NMDOT D6 Acting Traffic Engineer, presented on processes in place to inform NMDOT on developments that occur along State owned highways.
- Channing Hofman presented on new information regarding funding from the American Rescue Plan
- Channing Hofman presented on the RTIPR development process and the call for new transportation projects.
- Channing Hofman requested a discussion on creating a RTP update sub-committee, which was tabled pending further information on the update process.

**REPORTS**

**MRRTPO Staff Report: No reports were given**

**Member Report: Edgewood gave an update on their trail development projects and an upcoming bridge project. Pueblo of Jemez gave an update on their new parking lot project that is near completion and going well.**

**NMDOT Liaison Report: Roza Kozub updated the Committee on the pedestrian safety action plan; a draft of the plan will be available for review.**

**NMDOT Tribal Liaison Report: Ron Shutiva reported on considerations for Tribal Entities and the Transportation Project Fund application process.**

**NMDOT District 5 Report: No reports were given**

**NMDOT District 6 Report: No reports were given**

**NM/LTAP Report: No reports were given**

**Committee Meeting Adjournment**

The meeting adjourned at: 11:08 am

**Next Meeting: June 8th, 2021, 9:30 a.m. to 11:30 a.m. Meeting to be held virtually**

*Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting*

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Daniel White, Chair - or -  
Debbie Ortiz, Vice-Chair  
Mid-Region RTPO Committee

ATTEST:

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Dewey V. Cave, Executive Director



April 15, 2021

RE: Transportation Project Fund (TPF) Call for Projects

Metropolitan and Regional Transportation Planning Organizations:

The Project Oversight Division is soliciting applications for the Department's Transportation Project Fund (TPF) for fiscal year 2022 formally known as Local Government Transportation Project Fund (LGTPF). Local and tribal governments in New Mexico are eligible to apply for state funded grants. Eligible projects are in the following categories: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, which includes highways, streets, roadways, bridges, crossing structures and parking facilities, including all areas for vehicular, transit, bicycle or pedestrian use for travel, ingress, egress and parking.

The Metropolitan or Regional Transportation Planning Organizations (MPO/RTPO) will use the following criteria to prioritize their planning-area projects; the District office will also use the criteria to rank projects from their District.

Project Prioritization Criteria:

1. Planning: Is this project identified as a priority on a local or regional planning or programming document? Is this project consistent with local or regional plans?
2. Project readiness: If awarded, will the applicant be able to start spending the money within 3 months from receiving the fully executed project agreement?
3. Priority Bridge: Is this project addressing a bridge on the NMDOT's Local Bridge Priority List for Replacement / Rehabilitation?
4. Phasing:
  - a. Is this project part of a phased project previously funded with other state funds (e.g. Local Government Road Fund, Municipal Arterial Program, Capital Outlay, State Road Fund etc.)?
  - b. Is this project part of a phased project previously funded with TPF? If so, what year?
5. Additional criteria identified by the MPO or RTPO

The application package shall include the following:

1. Cover letter application including: (1) brief overview of project; (2) whether the potential grantee intends to apply for hardship (match waiver); (3) the timeframe in which the potential grantee is prepared to spend the grant funds, if received (project readiness); (4) verification that funding requested will be enough to complete the phase of work submitted, and (5) whether the project falls into category (a) or (b):
  - a) Project is located on or within locally-owned right-of-way and the project does not include federal funds; or
  - b) Project is located within or on NMDOT owned right-of-way or is an NHS route and/or may include federal funds;
2. Project must fall into one or more of the following categories, including: (1) environmental and other studies; (2) planning; (3) design; (4) construction; and (5) acquisition of rights of way necessary for the development of transportation infrastructure, and includes highways, streets, roadways, bridges, crossing structures, parking facilities, including all areas for vehicular, transit, bicycle or pedestrian use for travel, ingress, egress and parking. Please be sure to clearly identify the phase of work the funding will be used for (i.e. planning, design, construction, etc.);

**Michelle Lujan  
Grisham**  
Governor

**Michael R. Sandoval**  
Cabinet Secretary

#### Commissioners

**Jennifer Sandoval**  
Commissioner, Vice-Chairman  
District 1

**Bruce Ellis**  
Commissioner  
District 2

**Hilma E. Chynoweth**  
Commissioner  
District 3

**Walter G. Adams**  
Commissioner, Chairman  
District 4

**Thomas C. Taylor**  
Commissioner  
District 5

**Charles Lundstrom**  
Commissioner, Secretary  
District 6

3. Project Feasibility Form (PFF) signed by District representative if the project does not have a signed PFF, then the potential grantee must work with the District on the PFF;
4. Resolution of Sponsorship from their governing body, indicating the availability of the 5% match. Alternatively, the potential grantee may submit an official letter signed by the potential grantee's chief executive or official with budget authority, indicating the availability of the 5% match;
5. Map of project location including mile posts; and
6. **Required if local entity does not own the right of way:** A letter of support from owners of the project right-of-way. This includes getting a letter from the NMDOT District if the project is partially or fully within NMDOT right-of-way.

Complete applications must be submitted through NMDOT's FTP site <https://grader.dot.state.nm.us/public/folder/d8gSzswmw0ezwTcsxTQodQ/FY22%20TPF%20Applications> no later than close of business May 31, 2021. All incomplete applications will be returned to the local entity for submission the following year. Projects will be selected and approved by the State Transportation Committee by September 1, 2021. Selection letters will be mailed out within the first week of September.

If you have any questions regarding funding or agreements please contact Clarissa Martinez, 505.699.9946 or [Clarissa.Martinez@state.nm.us](mailto:Clarissa.Martinez@state.nm.us) or Sean Sandoval, 505.660.6102 or [Sean.Sandoval@state.nm.us](mailto:Sean.Sandoval@state.nm.us). George Dodge Jr. our Local Government Relations Director is also available for all other inquiries at [George.Dodge@state.nm.us](mailto:George.Dodge@state.nm.us) or 505-470-4095.

Sincerely,



Michael Sandoval  
Cabinet Secretary

Xc: NMDOT District Engineers  
District Coordinators  
Clarissa Martinez, State Funded Grant Manager  
Sean Sandoval, Project Oversight Director  
George Dodge Jr., Local Government Relations Director

## TPF Prioritization Criteria

Scoring done by:

Applying T/LPA:

Project Name:

1. **Planning:** Is this project identified as a priority on a local or regional planning or programming document?

**YES**                **NO**

Is this project consistent with local or regional plans?

**YES**                **NO**

2. **Project readiness:** If awarded, will the applicant be able to start spending the money within 3 months from receiving the fully executed project agreement?

**YES**                **NO**

3. **Priority Bridge:** Is this project addressing a bridge on the NMDOT's Local Bridge Priority List for Replacement / Rehabilitation?

**YES**                **NO**

4. **Phasing:** Is this project part of a phased project previously funded with other state funds (e.g. Local Government Road Fund, Municipal Arterial Program, Capital Outlay, State Road Fund etc.)?

**YES**                **NO**

Is this project part of a phased project previously funded with TPF? If so, what year?

**YES**                **NO**