



Mid-Region Metropolitan Planning Organization
of the Mid-Region Council of Governments
METROPOLITAN TRANSPORTATION BOARD
Friday, November 17, 2023 (A hybrid meeting)
10:00 a.m.- 11:30 a.m.



Klarissa Peña, Chair

Donald Lopez, Vice-Chair

AGENDA

This will be a hybrid meeting. Please let us know if you will be attending in person (voluntary). The Zoom link can be found below.

Call to Order

A roll-call of those in attendance will be done. The presence of a quorum will be noted.

TAB 1

Approval of the November 17, 2023 Agenda

TAB 2

Approval of the October 20, 2023 Action Summary

PUBLIC COMMENTS AND REPORTS

TAB 3

Public Comments

Anyone who wishes to address the MTB must call-in and identify themselves.

TAB 4

Reports

- ❖ Mid Region Metropolitan Planning Organization (MRMPO) Staff
- ❖ Transportation Coordinating Committee (TCC)
- ❖ Active Transportation Committee (ATC)
- ❖ Congestion Management Process Committee (CMP)
- ❖ Land Use & Transportation Integration Committee (LUTI)
- ❖ Intelligent Transportation Systems Subcommittee (ITS)

ACTION ITEMS

TAB 5 - R-23-14 MTB

Amending the FFY 2023-2024 Unified Planning Work Program (UPWP)

TAB 6

Approving Next Year's Meeting Dates

DISCUSSION ITEMS

TAB 7

No Discussion Items

INFORMATION ITEMS

TAB 8

Draft 2045 Metropolitan Transportation Plan Goals

NOTES

NEXT MEETING:

Friday, December 15, 2023 from 10:00 a.m. to 11:30 a.m.
Mid-Region Council of Governments
809 Copper Ave. NW
(505) 724-3616

Anyone requiring special accommodations is requested to notify the MRCOG office at (505) 247-1750 seven (7) days prior to the meeting or e-mail kbenavidez@mrcog-nm.gov

INVITATION

In-Person Attendance:

MRCOG Board Room
809 Copper Ave. NW
Albuquerque, NM 87102

Virtual Attendance:

Topic: MTB Monthly Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/86415055594?pwd=a3VHNmgxNFpnRnMwdEZaSG0rRnp0Zz09>

Meeting ID: 864 1505 5594

Passcode: 201814

Find your local number: <https://us06web.zoom.us/u/kbpeUVg0NG>

Join by Skype for Business



Mid-Region Council of Governments
Metropolitan Transportation Board

Roster
Updated (04-05-2023)



Klarissa Peña, Chair

Donald Lopez, Vice-Chair

ORGANIZATION	MEMBER	ALTERNATE
City of ABQ	Councilor Isaac Benton	Nathan Molina
	Councilor Pat Davis	Sean Foran
	Councilor Klarissa Peña	Rachael Hernandez
	Councilor Tammy Fiebelkorn	Willa Correia-Kuehn
	Councilor Renee Grout	Rachel Miller
	Councilor Louie Sanchez	Brandon MacEachen
		Dawn Marie Emillio
		Councilor Trudy Jones
		Councilor Louis Sanchez
		Tom Menicucci
	Jeff Hertz	
	Patrick Montoya	
	Leon Espinoza	
Albuquerque Public Schools	Barbara Petersen	Josefina Dominguez
Rio Rancho Public Schools		Sal Maniaci
Bernalillo County	Commissioner Barbara Baca	Richard Meadows
	Commissioner Walt Benson	Jennifer Milan
	Commissioner Eric Olivas	Agustine Montoya
		Brian Lopez
		Julie Morgas Baca
		Elias Archuleta
		Antonio Jaramillo
	Julie Luna	
Sandoval County	Commissioner David Heil	Mark Hatzenbuhler
Valencia County	Melissa Jaramillo	Danny Monette
City of Belen	Councilor Steven Holdman	Steven Tomita
City of Rio Communities	Councilor Peggy Gutjahr	Councilor Lawrence Gordon
		Martin Moore
		Jim Winters
City of Rio Rancho	Mayor Gregory Hull	Matthew Geisel
	Councilor Robert Tyler	Peter Wells
	Councilor Paul Wymer	B.J. Gottlieb
		Troy Martinez
Town of Bernalillo	Mayor Jack Torres	Ida Fierro
Village of Bosque Farms	Mayor Russell Walkup	vacant
Village of Corrales	Councilor Stuart Murray	Councilor Bill Woldman
Village of Los Lunas	Michael Jaramillo	Brittany Armijo
Village of Los Ranchos	Mayor Donald Lopez	Ann Simon
		Maria Rinaldi
Village of Tijeras	Mayor Jake Bruton	Michael Limon
AMAFCA	Ron Brown	Bruce Thomson
MRGCD		Karen Dunning
SSCAFCA	Ron Abramshe	Cassandra D'Antonio
RMRTD	Tony Sylvester	Grant Brodehl
NMDOT	David Quintana	Jolene Herrera
	Justin Gibson	Rhonda Lopez
		Jill Mosher
Cochiti Pueblo	Merrill Yazzie	
Isleta Pueblo	Juan Rey Abeita	
Laguna Pueblo		
Sandia Pueblo	Jon Paul Romero	
NON-VOTING ADVISORY MEMBERS		
ORGANIZATION	MEMBER	ALTERNATE
City of Albuquerque, Aviation Department	Vacant	Vacant
ABQ/Bernalillo County Air Quality Control Board	Vacant	Vacant
Federal Highway Administration	Rodolfo Monge-Oviedo	Vacant
Federal Transit Administration	Vacant	Vacant
Kirtland AFB	Vacant	Vacant
Santo Domingo Pueblo	Kathy Ashley	Vacant
Santa Ana Pueblo	Nathan Tsosie	Vacant
Bernalillo Public Schools	Vacant	Vacant



Mid-Region Council of Governments
METROPOLITAN TRANSPORTATION BOARD
Action Summary



October 20, 2023 (A hybrid meeting)

Klarissa Pena, Chair

Donald Lopez, Vice-Chair

AGENDA

Call to Order

Board Member Tammy Fiebelkorn chaired the meeting in the absence of the Chair and Vice-Chair and called the meeting to order at 10:02 AM. Roll was called, and the presence of a quorum was noted. The attendance sheet is included in this Action Summary.

Note that this meeting was in a hybrid format.

TAB 1 Approval of the October 20, 2023, Agenda

Action Taken:

Donald Lopez, Village of Los Ranchos, made a motion to:

APPROVE THE AGENDA FOR October 20, 2023

Isaac Benton, City of ABQ, seconded the motion and passed unanimously on a roll-call vote of 22 in favor, and none opposed. See the voting sheet.

TAB 2 Approval of the August 18, 2023, Action Summary

Action Taken:

Isaac Benton, City of ABQ, made a motion to:

APPROVE THE ACTION SUMMARY OF August 18, 2023

Tammy Fiebelkorn, City of ABQ, seconded the motion and passed on a vote of 22 in favor, and none opposed. See the voting sheet.

PUBLIC COMMENTS

TAB 3 Public Comments

There were no public comments.

TAB 4

Reports

❖ **Mid Region Metropolitan Planning Organization (MRMPO) Staff**

Mr. Montiel advised the Board that budget adjustments will be provided to the Board at the meeting in November. There will be an amendment to the budget due to carry-over funds that will be taken into 2024.

Mr. Montiel concluded by informing the Board that the MPO is looking to hire a Traffic Count Aid and will also be hiring three new interns.

Kendra Montanari, MRMPO Transportation Planning and Technical Services Manager informed the Board that the 2045 MTP has a name, a logo, and draft goals. It is scheduled to kick off in November with an agency kick-off on November 3rd, and the public meetings are scheduled for November 13th, 15th, and 16th, with a virtual meeting on November 29th. There is a live survey for the public on the MRCOG website and it's also posted on social media.

The non-motorized counts expansion study is near completion and the consultant team have worked closely with member agencies to draft recommendations for the future of the program including future counter locations, program management structure, and the potential to build a network estimation process for cyclists and pedestrian.

❖ **Active Transportation Committee (ATC)**

Tara Cok, MRMPO Active Transportation Planner, had no reports.

❖ **Transportation Coordinating Committee (TCC)**

Mr. Montiel informed the Board that due to an Internet outage, the TCC and TPTG had a combined meeting on October 6, 2023.

Mr. Montiel advised the Board that the MPO tracked the project status of the current FFY projects, and everything is on track with the start of the new FFY. The MPO will continue to monitor projects throughout the FFY. Mr. Montiel also informed the Board that the project inactivity report and percentage of funds inactive is well below the 2 percent threshold at .06%.

Mr. Montiel concluded by informing the board that the MPO is doing its due diligence to ensure reimbursements for construction projects are happening and that the MPO will continue to report figures and any issues to the MTB Board.

❖ **Congestion Management Process Committee (CMP)**

Willy Simon, MRMPO Transportation Planner, informed the board that the CMP committee met on September 29, 2023. The CMP discussed the City of Albuquerque's Rest in Red implementation on Lead and Coal Avenues. Tim

Brown from CABQ gave a presentation on the preliminary results. This new approach to speed management is having early success.

The CMP also had a presentation from Nathan Masek going over the 2022 traffic counts. Mr. Masek gave an update on where traffic is relative to pre-covid trends.

Mr. Simon gave an update on our High Fatality and injury network, which was finalized in August.

Mr. Simon advised the Board that the MRMPO staff is making process on the Regional Transportation Safety Action Plan. Much of the preliminary crash analysis on the 2017-2021 data is complete. The CMP convened the RTSAP Technical Team earlier this month to go over the crash trends and look at the survey that the CMP plans to use to collect public input. The gathering of public input is set to begin this weekend at the CiQlovia open street event.

❖ **Land Use & Transportation Integration Committee (LUTI)**

Peach Anderson-Tauzer, MRMPO Outreach, and Engagement Planner informed the Board that LUTI met on September 27, 2023, to discuss housing challenges and strategies in the region. Kendra Montanari gave a presentation on the Regional Housing Study, and we discussed and gathered feedback from agencies on local housing policy and what strategies are being utilized or are missing from their housing plans. We also looked at housing data and policy guidance and requested feedback on the MFA housing dashboard to be more informed about what types of housing data are important to our member agencies.

❖ **Intelligent Transportation Systems Subcommittee (ITS)**

Nathan Masek, MRMPO Senior Transportation Planner, informed the Board that the ITS Sub-Committee is updating the MOA with the State and the project stakeholders for the incident management project (a300971). The MOA is currently under review with NMDOT. The project is currently on pause, however, once the agreement is reinstated it will proceed with signal timing plans on the identified detour routes from the final Plan.

A brief discussion regarding incident management took place.

ACTION ITEMS

TAB 5 **No Action Items**

DISCUSSION ITEMS

TAB 6 **New TIP 2024-2029 Effective October 1, 2023**

Claudia Patricia Merlo, Transportation Planner, and Title VI Coordinator presented the new TIP 2024-2029 effective

October 1, 2023. Ms. Merlo informed the committee that the new TIP 2024-2029 is on the MRCOG website.

TAB 7

TIP Amendment Schedule

1st Cycle deadline: November 13, 2023

Claudia Patricia Merlo, Transportation Planner, and Title VI Coordinator presented the MRMPO TIP Revision/New Project Request Form and explained how to navigate the form.

Ms. Merlo presented the TIP FFY 2024 amendment deadline schedule. Ms. Merlo informed the committee that the 1st Cycle TIP amendment deadline is November 13, 2023, and deadline reminders have been e-mailed to the MTB Board.

Ms. Merlo advised the board that the MRMPO TIP Revision/New Project Request Form and the TIP FFY 2024 amendment deadline schedule are on the MRCOG website.

TAB 8

2024 MRMPO Meeting Schedule

Claudia Patricia Merlo, Transportation Planner, and Title VI Coordinator presented the 2024 combined MRMPO meeting schedule. Ms. Merlo informed the committee that a copy of the schedule would be e-mailed to them. Ms. Merlo concluded by asking the committee to review the meeting schedule for any conflicts.

TAB 9

Update to NMDOT's required certification and training

Steven Montiel, MRMPO Transportation Program Manager gave an update on the New Mexico Department Construction Beau's required certification and training. Mr. Montiel advised the Board that the MPO received a revised letter from the NMDOT Cabinet Secretary, and a frequently asked questions document was produced.

Mr. Montiel informed the Board that the revised letter from the Cabinet Secretary was sent to all committees and to the Board, along with a revised training schedule, with additional training days added.

Mr. Montiel informed the Board that the MPO and MRCOG still don't support the required certification exam. Mr. Montiel recommends that as a Region, agencies take the exam together. If there are any deobligated funds or funds being removed, the Board will be notified as soon as possible.

Dewey Cave, MRCOG Executive Director, informed the Board that the MPO staff is available for assistance with the new certification training and exam.

Mr. Montiel concluded by informing the Board that at the next MTB meeting on November 17, 2023, the MPO will be seeking adoption on the 2024 meeting schedule, Amending the UPWP budget adjustment, and most importantly, the Long Rang Plan information and Kick-offs.

INFORMATION ITEMS

TAB 10 **No information Items**

Adjournment

The October 20, 2023, meeting of the Metropolitan Transportation Board was adjourned at 10:48 AM.

Klarissa Pena, Chair
Metropolitan Transportation Board

ATTEST

Dewey V. Cave, Executive Director



Attendance

Friday, October 20, 2023 (A hybrid meeting)

Chair Klarissa Peña
Vice-Chair Donald Lopez

<input checked="" type="checkbox"/>	Counts towards Quorum
<input type="checkbox"/>	Present, but doesn't count towards Quorum

QUORUM = 16
22

ORGANIZATION	14	MEMBER	8	ALTERNATE
City of ABQ	<input checked="" type="checkbox"/>	Councilor Isaac Benton	<input type="checkbox"/>	Nathan Molina
	<input type="checkbox"/>	Councilor Pat Davis	<input checked="" type="checkbox"/>	Sean Foran
	<input type="checkbox"/>	Councilor Klarissa Peña	<input checked="" type="checkbox"/>	Rachael Hernandez
	<input checked="" type="checkbox"/>	Councilor Tammy Fiebelkorn	<input type="checkbox"/>	Willa Correia-Kuehn
	<input type="checkbox"/>	Councilor Renee Grout	<input checked="" type="checkbox"/>	Rachel Miller
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			<input type="checkbox"/>	Dawn Marie Emillio
			<input type="checkbox"/>	Councilor Trudy Jones
			<input type="checkbox"/>	Councilor Louis Sanchez
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	<input type="checkbox"/>	Lawrence Rael	<input checked="" type="checkbox"/>	Jeff Hertz
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	<input type="checkbox"/>	Commissioner Walt Benson	<input type="checkbox"/>	Jennifer Milan
	<input checked="" type="checkbox"/>	Commissioner Eric Olivas	<input checked="" type="checkbox"/>	Agustine Montoya
	<input type="checkbox"/>		<input type="checkbox"/>	Agustin Montoya
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	<input type="checkbox"/>		<input type="checkbox"/>	Julie Luna
Sandoval County	<input checked="" type="checkbox"/>	Commissioner David Heil	<input type="checkbox"/>	Mark Hatzebuhler
Valencia County	<input type="checkbox"/>	Melissa Jaramillo	<input type="checkbox"/>	Danny Monette
City of Belen	<input checked="" type="checkbox"/>	Councilor Steven Holdman	<input type="checkbox"/>	Steven Tomita
City of Rio Communities	<input type="checkbox"/>	Councilor Peggy Gutjahr	<input type="checkbox"/>	Councilor Lawrence Gordon
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	<input type="checkbox"/>		<input type="checkbox"/>	Jim Winters
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	<input type="checkbox"/>	Councilor Robert Tyler	<input type="checkbox"/>	Peter Wells
	<input type="checkbox"/>	Councilor Paul Wymer	<input checked="" type="checkbox"/>	B.J. Gottlieb
Town of Bernalillo	<input checked="" type="checkbox"/>	Mayor Jack Torres	<input type="checkbox"/>	Troy Martinez
	<input type="checkbox"/>		<input type="checkbox"/>	Ida Fierro
Village of Bosque Farms	<input type="checkbox"/>	Mayor Russell Walkup	<input type="checkbox"/>	vacant
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MRGCD	<input type="checkbox"/>		<input type="checkbox"/>	Karen Dunning
SSCAFCA	<input checked="" type="checkbox"/>	Ron Abramshe	<input type="checkbox"/>	Cassandra D'Antonio
RMRTD	<input checked="" type="checkbox"/>	Tony Sylvester	<input type="checkbox"/>	Grant Brodehl
NMDOT	<input checked="" type="checkbox"/>	David Quintana	<input type="checkbox"/>	Jolene Herrera
	<input checked="" type="checkbox"/>	Justin Gibson	<input type="checkbox"/>	Rhonda Lopez
	<input type="checkbox"/>		<input type="checkbox"/>	Jill Mosher
Cochiti Pueblo	<input type="checkbox"/>	Merrill Yazzie	<input type="checkbox"/>	
Isleta Pueblo	<input type="checkbox"/>	Juan Rey Abeita	<input type="checkbox"/>	0
Laguna Pueblo	<input type="checkbox"/>		<input type="checkbox"/>	
Sandia Pueblo	<input type="checkbox"/>	Jon Paul Romero	<input type="checkbox"/>	0
NON-VOTING ADVISORY MEMBERS				
ORGANIZATION		MEMBER		ALTERNATE
City of Albuquerque, Aviation Department	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Vacant
ABQ/Bernalillo County Air Quality Control Board	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Vacant
Federal Highway Administration	<input type="checkbox"/>	Rodolfo Monge-Oviedo	<input type="checkbox"/>	Vacant
Federal Transit Administration	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Vacant
Kirtland AFB	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Vacant
Santo Domingo Pueblo	<input type="checkbox"/>	Kathy Ashley	<input type="checkbox"/>	Vacant
Santa Ana Pueblo	<input type="checkbox"/>	Nathan Tsosie	<input type="checkbox"/>	Vacant
Bernalillo Public Schools	<input type="checkbox"/>	Vacant	<input type="checkbox"/>	Vacant
MRCOG STAFF PRESENT				

VOTES

Approval of the October 20, 2023 Agenda



YES	✓	22
NO	✗	0
ABSTAINED	⊖	0
NO RESPONSE	☐	0

Friday, October 20, 2023 (A hybrid meeting)

ORGANIZATION	14	MEMBER	8	ALTERNATE
	0		0	
	0		0	
	0		0	
City of ABQ	<input checked="" type="checkbox"/> Councilor Isaac Benton <input type="checkbox"/> Councilor Pat Davis <input type="checkbox"/> Councilor Klarissa Peña <input checked="" type="checkbox"/> Councilor Tammy Fiebelkorn <input type="checkbox"/> Councilor Renee Grout <input type="checkbox"/> Councilor Louie Sanchez <input type="checkbox"/> Lawrence Rael		<input type="checkbox"/> Nathan Molina <input checked="" type="checkbox"/> Sean Foran <input checked="" type="checkbox"/> Rachael Hernandez <input type="checkbox"/> Willa Correia-Kuehn <input checked="" type="checkbox"/> Rachel Miller <input type="checkbox"/> Brandon MacEachen <input type="checkbox"/> Dawn Marie Emillio <input type="checkbox"/> Councilor Trudy Jones <input type="checkbox"/> Councilor Louis Sanchez <input type="checkbox"/> Tom Menicucci <input checked="" type="checkbox"/> Jeff Hertz <input checked="" type="checkbox"/> Patrick Montoya <input type="checkbox"/> Leon Espinoza	
Albuquerque Public Schools	<input checked="" type="checkbox"/>	Barbara Petersen	-	Josefina Dominguez
Rio Rancho Public Schools	<input type="checkbox"/>		-	Sal Maniaci
Bernalillo County	<input type="checkbox"/> Commissioner Barbara Baca <input type="checkbox"/> Commissioner Walt Benson <input checked="" type="checkbox"/> Commissioner Eric Olivas - 0 - 0 - 0 - 0 - 0	Commissioner Barbara Baca Commissioner Walt Benson Commissioner Eric Olivas	<input type="checkbox"/> Richard Meadows <input type="checkbox"/> Jennifer Milan <input checked="" type="checkbox"/> Agustine Montoya <input type="checkbox"/> Agustin Montoya <input type="checkbox"/> Julie Morgas Baca <input type="checkbox"/> Elias Archuleta <input type="checkbox"/> Antonio Jaramillo <input type="checkbox"/> Julie Luna	
Sandoval County	<input checked="" type="checkbox"/>	Commissioner David Heil	-	Mark Hatzenbuhler
Valencia County	<input type="checkbox"/>	Melissa Jaramillo	-	Danny Monette
City of Belen	<input checked="" type="checkbox"/>	Councilor Steven Holdman	-	Steven Tomita
City of Rio Communities	<input type="checkbox"/> Councilor Peggy Gutjahr 0 0	Councilor Peggy Gutjahr	<input type="checkbox"/> Councilor Lawrence Gordon <input type="checkbox"/> Martin Moore <input type="checkbox"/> Jim Winters	
City of Rio Rancho	<input type="checkbox"/> Mayor Gregory Hull <input type="checkbox"/> Councilor Robert Tyler <input type="checkbox"/> Councilor Paul Wymer	Mayor Gregory Hull Councilor Robert Tyler Councilor Paul Wymer	<input type="checkbox"/> Matthew Geisel <input type="checkbox"/> Peter Wells <input checked="" type="checkbox"/> B.J. Gottlieb	
Town of Bernalillo	<input checked="" type="checkbox"/>	Mayor Jack Torres	-	Troy Martinez
	0		-	Ida Fierro
Village of Bosque Farms	<input type="checkbox"/>	Mayor Russell Walkup	-	vacant
Village of Corrales	<input checked="" type="checkbox"/>	Councilor Stuart Murray	-	Councilor Bill Woldman
Village of Los Lunas	<input type="checkbox"/>	Michael Jaramillo	-	Brittany Armijo
Village of Los Ranchos	<input checked="" type="checkbox"/> Mayor Donald Lopez 0	Mayor Donald Lopez	<input type="checkbox"/> Ann Simon <input type="checkbox"/> Maria Rinaldi	
Village of Tijeras	<input type="checkbox"/>	Mayor Jake Bruton	-	Michael Limon
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MRGCD	<input type="checkbox"/>		-	Karen Dunning
SSCAFCA	<input checked="" type="checkbox"/>	Ron Abramshe	-	Cassandra D'Antonio
RMRTD	<input checked="" type="checkbox"/>	Tony Sylvester	-	Grant Brodehl
NMDOT	<input checked="" type="checkbox"/> David Quintana <input checked="" type="checkbox"/> Justin Gibson 0	David Quintana Justin Gibson	<input checked="" type="checkbox"/> Jolene Herrera <input type="checkbox"/> Rhonda Lopez <input type="checkbox"/> Jill Mosher	
Cochiti Pueblo	<input type="checkbox"/>	Merrill Yazzie	-	
Isleta Pueblo	<input type="checkbox"/>	Juan Rey Abeita	-	0
Laguna Pueblo	<input type="checkbox"/>		-	
Sandia Pueblo	<input type="checkbox"/>	Jon Paul Romero	-	0

VOTES

Approval of the August 18, 2023 Action Summary



Friday, October 20, 2023 (A hybrid meeting)

YES	<input checked="" type="checkbox"/>	22
NO	<input checked="" type="checkbox"/>	0
ABSTEINED	<input type="checkbox"/>	0
NO RESPONSE	<input type="checkbox"/>	0

ORGANIZATION	MEMBER	ALTERNATE
	14	8
	0	0
	0	0
	0	0

City of ABQ	<input checked="" type="checkbox"/>	Councilor Isaac Benton	<input type="checkbox"/>	Nathan Molina
	<input type="checkbox"/>	Councilor Pat Davis	<input checked="" type="checkbox"/>	Sean Foran
	<input type="checkbox"/>	Councilor Klarissa Peña	<input checked="" type="checkbox"/>	Rachael Hernandez
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	<input type="checkbox"/>	0	<input type="checkbox"/>	Agustin Montoya
	<input type="checkbox"/>	0	<input type="checkbox"/>	Julie Morgas Baca
	<input type="checkbox"/>	0	<input type="checkbox"/>	Elias Archuleta
	<input type="checkbox"/>	0	<input type="checkbox"/>	Antonio Jaramillo
	<input type="checkbox"/>	0	<input type="checkbox"/>	Julie Luna
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	<input type="checkbox"/>	0	<input type="checkbox"/>	Martin Moore
	<input type="checkbox"/>	0	<input type="checkbox"/>	Jim Winters
City of Rio Rancho	<input type="checkbox"/>	Mayor Gregory Hull	<input type="checkbox"/>	Matthew Geisel
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	<input type="checkbox"/>	0	<input type="checkbox"/>	Maria Rinaldi
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NMDOT	<input checked="" type="checkbox"/>	David Quintana	<input checked="" type="checkbox"/>	Jolene Herrera
	<input checked="" type="checkbox"/>	Justin Gibson	<input type="checkbox"/>	Rhonda Lopez
	<input type="checkbox"/>	0	<input type="checkbox"/>	Jill Mosher
Cochiti Pueblo	<input type="checkbox"/>	Merrill Yazzie	<input type="checkbox"/>	

R-23-14 MTB
Amending the FFY 2023-2024 Unified Planning Work Program
for Transportation Planning
for the Albuquerque Metropolitan Planning Area

Action Requested

Approval of the Unified Planning Work Program (UPWP) amendment #1.

Background

Federal laws and regulations require an annual or biannual Unified Planning Work Program (UPWP) for the Albuquerque Metropolitan Planning Area that describes current and scheduled transportation planning activities for the two-year period. Originally, estimates of the planning funds expected to be available, as well as money for UPWP programs funded through other sources were included in the original UPWP document adopted by the MTB on July 15, 2022.

Upon conclusion of FFY 2023, actual carryover amounts were known, and actual allocations of federal funding was provided by the USDOT through NMDOT. This resulted in a revised budget requiring this amendment.

The resolution takes the following actions:

- Incorporates the FFY 2023 carryover from P323000 (052 PL funds) into the FFY 2024 budget.
- Revises the estimated carryover and 2024 revenue amounts to actual figures (P323000)
- Incorporates actual FFY 2024 FTA 5303 amounts awarded to the MPO instead of the estimates along with FFY 23 carryover amounts.
- Minor changes to reflect staff changes and operating costs due to a decrease in the indirect cost percentage (from 28.88% to 24.88%)
- Adjusts estimated staff hours and reflects staff promotions.

Staff Recommendation

The MPO Program Manager recommends the adoption of this UPWP amendment.



MPO/RTPO Work Program Amendment Request Form

This form is for MPO/RTPO Planners to submit a request for an amendment to either an approved Unified Planning Work Program (UPWP) or Regional Work Program (RWP). Please refer to the appropriate section in the Planning Procedures Manual (PPM) for information regarding Work Program amendments and the Month-by-Month Work Program and PPM Timeline (calendar) for due dates.

Please complete the following information and submit the completed form to your NMDOT Government to Government Planning Liaison via email. Include a copy of a complete, revised work program narrative and budget.

Date:	November 2, 2023		
Entity:	Mid-Region Metropolitan Planning Organization		
Contact Name:	Steven Montiel-Transportation Program Manager		
UPWP/RWP Amendment #:	Amendment #1 Applies to FFY 2024	FHWA funded, Control #: FHWA funded, Control #: P323000 (FFY 2023 carryover) FHWA P323000 (FFY 2024 Actual) FHWA P323010 & P323020 (FFY 2023 Carryover) SPR P323010 & P323020 (FFY 2024) SPR A301843 FFY 2023 CMP Asses. A301844 FFY 2024 CMP Asses.	FFY 2024 Budget incorporates actual 2024 FHWA fund amounts and FFY 2023 carryover. The summary of UPWP budget revisions shows the cumulative amounts budgeted from every federal fund source in each General ledger Group for all federal fund sources combined. Current Budgeted Total Amount All Fed Sources Revised Total Amount All Fed Sources Percent Change of All Fed Sources.
		FTA funded, Federal Award ID #:	FFY 2024 Budget incorporates actual 2024 Award amounts from FTA and FFY 2023 carryover.

Please indicate if amendment is administrative or formal (if formal, proposed or board-approved) and provide detailed justification based upon requirements in the PPM.

Amendment Type (1. Administrative, 2. Formal – proposed, or 3. Formal – board approved)	Justification
Formal Amendment-MTB R-23-14 UPWP revision will result in a cost increase of 20% or more for approved budget line items. UPWP revision will result in a cost increase of 10% or more for the total UPWP budget.	This Formal amendment incorporates the FFY 2023 carryover from P323000 (052 PL funds) into the FFY 2024 budget. It shows the actual PL fund amount for FFY 2024. It also shows the actual FTA 2024 5303 amounts awarded to the MPO instead of the estimates along with the actual FY 23 carryover amounts. This amendment includes minor changes to line items to reflect updated salaries and staffing changes, promotions, and decreases to operating costs due to a minor decrease in the indirect cost percentage (24.88%). Also, this amendment reflects increased equipment costs for new computers, increased contractual expenses due to staffing shortages and turnover of specialized staff, increased professional development and membership cost due to inflation and membership increases. Lastly this amendment reflects increased Capital Purchases (over \$5,000) to purchase new servers and workstations.

Approval by MPO/RTPO Boards (only required for formal amendments):

Review Committee/Board	Date of Anticipated Approval (for proposed) or Date Approved (for board approved)
Technical Committee/Board:	November 3, 2023
Policy Committee/Board:	November 17, 2023

For NMDOT use only.

Received by Planning Liaison (name):	Sullivan Moore
Date:	11/03/2023
Recommendation of Planning Liaison:	approve as formal amendment per PPM guidelines
Transit Bureau Recommendation, if applicable:	APPROVED <small>By Kevin E. Olinger at 11:08 am, Nov 06, 2023</small>
For Formal Amendments Only:	
Received by MPPB Chief on date:	11/6/23
Action (Amend #):	Add to FFY23/24 PWP Amendment 5

FFY 2024 Cumulative Funding Changes to all Federal Fund Sources of MPO Budget

MRCOG General Ledger (GL) Code	Budget Category	Current Budgeted Amount: All Federal Fund Sources	Revised Amount: All Federal Fund Sources	Amount Difference: All Federal Funds Sources	Percent Change: All Federal Funds Sources	Brief Description of Change (Required for changes greater than +/- 20.0%)
500	Salaries (includes paid leave)	\$1,290,096	\$1,485,975	\$195,879	15.18%	Previous FFY 2024 budget did not account for updated salaries over the FFY, recent staffing changes, raises, promotions to retain MPO staff.
505	Benefits					
510	Professional Development & Memberships	\$31,864	\$39,225	\$7,361	23.10%	Increased membership costs /inflation
515	Travel (In-State & Out-of-State & Mileage)	\$41,400	\$44,550	\$3,150	7.61%	Minor increase
520	Equipment, Lease & Maintenance	\$88,595	\$144,195	\$55,600	62.76%	New laptops, tablets, cameras, and meeting equipment upgrades.
530	Contractual Services	\$266,460	\$470,333	\$203,873	76.51%	Increased contractual expenses due to staffing shortages and turnover of specialized staff. New Non-motorized program/contractual cost for implimentation Phase 1.
540	Communication (Telephones & Internet)	\$3,500	\$3,500	\$0	0.00%	No change.
555	Operating Expense (incl. Indirect Costs)	\$516,818	\$593,541	\$76,723	14.85%	Minor increase omerating costs. Mostly due to new SPR funds for non motorized counts program and increased salaries.
Cap	Capital Purchases (over \$5,000)	\$34,445	\$57,006	\$22,561	65.50%	New workstation (10,000 per workstation) and server replacemnet at (\$12,000 +/-).
	TOTALS	\$2,273,178	\$2,838,325	\$565,147	24.86%	This amendment reflects increased equipment costs for new computers, increased contractual expenses due to staffing shortages and turnover of specialized staff, increased professional development and membership cost due to inflation and membership increases. Lastly this amendment reflects increased capital purchases (over \$5,000) to purchase new servers and workstations.

Note: "Federal Fund Sources" includes FTA (053), FHWA (052), SPR for Traf. Cts. (066 & 067), Transp. Assm't. (068).

Expenditures Summary FFY 2024- Only Includes Federal Fund Sources

Mid-Region Metropolitan Planning Organization - Albuquerque, NM								
Federal Fiscal Year 2024 (Oct. 1, 2023 - Sept. 30, 2024) MPO Budget - as of November 17, 2023 (MTB meeting)								
Summary by General Ledger Groups (GL Group)								
GL Group	FFY 2024 UPWP Yr. 2	Fund Code →	MPO	MPO	MPO	MPO	Total Federal Funds Only	
			PL Funds FHWA 052	5303 FTA 053	Traffic Counts 067	Transp Assessm't 068		Non-Motor Counts 066
500	Salaries (includes paid leave)		\$765,204	\$322,850	\$313,290	\$84,632	\$0	\$1,485,975
505	Benefits							
510	Professional Development & Memberships		\$33,225	\$6,000	\$0	\$0	\$0	\$39,225
515	Travel (In-State & Out-of-State & Mileage)		\$44,550	\$0	\$0	\$0	\$0	\$44,550
520	Equipment, Lease & Maintenance		\$110,195	\$34,000	\$0	\$0	\$0	\$144,195
530	Contractual Services		\$212,000	\$0	\$39,937	\$55,000	\$163,396	\$470,333
540	Communication (Telephones & Internet)		\$0	\$2,500	\$1,000	\$0	\$0	\$3,500
555	Operating Expense (incl. Indirect Costs)		\$288,375	\$92,148	\$129,521	\$21,056	\$62,440	\$593,541
Cap	Capital Purchases (over \$5,000)		\$14,006	\$43,000	\$0	\$0	\$0	\$57,006
Grand Total Expenditures Budgeted			\$1,467,555	\$500,497	\$483,749	\$160,688	\$225,836	\$2,838,325

FFY 2024 Revenue Summary-Includes Federal and Local Fund Sources

Mid-Region Metropolitan Planning Organization - Albuquerque, NM							
Federal Fiscal Year 2024 (Oct. 1, 2023 - Sept. 30, 2024) MPO Budget - as of November 17, 2023 (MTB meeting)							
Summary by General Ledger Groups (GL Group)							
GL Group	FFY 2024 UPWP Yr. 2	MPO	MPO	MPO	MPO	MPO	Total Federal Funds Only
		PL Funds FHWA	5303 FTA	Traffic Counts	Transp Assessm't	Non-Motor Counts	
	Fund Code→	052	053	067	068	066	
Revenues for FFY 2024							
	Carryover of P323000 FHWA PL from FFY 2023 (CS Set-aside utilized)	\$63,762					\$63,762
	MRCOG Match for above	\$10,866					\$10,866
	FHWA PL Funds (P323000) for FFY 2024 (includes CS Set-aside)	\$1,194,465					\$1,194,465
	MRCOG Match for above	\$198,462					\$198,462
	Carryover FTA 5303 Federal from Previous FFY Alloc.		\$79,801				\$79,801
	MRCOG Match for above		\$19,950				\$19,950
	FTA 5303 Federal Funds for FFY 2024 Allocation		\$325,090				\$325,090
	MRCOG Match for above		\$81,273				\$81,273
	Carryover FY 2023 P323020 SPR Federal funds for Non-Motor Counts					\$60,669	\$60,669
	MRCOG Match					\$15,167	\$15,167
	FY 2024 P323020 SPR Federal funds for Non-Motor Counts					\$120,000	\$120,000
	MRCOG Match					\$30,000	\$30,000
	Carryover FY 2023 P323010 Federal funds for Traffic Counts			\$42,999			\$42,999
	MRCOG match for SPR above			\$10,750			\$10,750
	FY 2024 P323010 SPR Federal funds for Traffic Counts			\$344,000			\$344,000
	MRCOG match for SPR above			\$86,000			\$86,000
	Carryover A301843 STP-U CMP Transp Assess Funds				\$87,988		\$87,988
	MRCOG match for STP-U Travel Time				\$14,994		\$14,994
	A301844 STP-U Federal CMP Transp Assess Funds				\$149,520		\$149,520
	MRCOG match for STP-U Travel Time				\$25,480		\$25,480
	Carryover of RMRTD Funds for Metro Planning						\$0
	Rio Metro (RMRTD) Funding for Metro Planning						\$0
	A300607 Funds Orthophotography (even yrs only)						\$0
	NMDOT match for above (even yrs only)						\$0
	Est. Contrib. Various Agencies for Ortho. Project						\$0
	Balance of Various Agency Funds from Ortho. Proj.						\$0
	Total Revenues	\$1,467,555	\$506,114	\$483,749	\$277,982	\$225,836	\$2,961,236
	Grand Total Expenditures (from prev. section)	\$1,467,555	\$500,497	\$483,749	\$160,688	\$225,836	\$2,838,325
	Difference (Revenues-Expenditures) see note	\$0	\$5,617	\$0	\$117,294	\$0	\$122,911
		carry Y1-Y2	carry ok	carry Y1-Y2	carry ok	carry ok	

Note: The PL Funds & 5303 funds will be monitored as each quarter's budget is analyzed. Expenses will be shifted to local funds sources and/or reduced if necessary. Expenses (particularly salary timesheet charges) will be shifted from one fund source to another if necessary.

Note: Certain fund sources sources are shown with a surplus at the end of FFY 2024. This is intentional because each year, the indirect cost rate may increase or decrease as will estimated costs for certain items. The balance of FTA 5303 funds (053) will be carried into FFY 2025 and will be used as a "buffer" if a continuing resolution is delayed by Congress. Any balance of Transportation Assessment (068) funds will be carried over to FFY 2025 and 2026 to continue the projects. Any surplus of SPR funds (067) will revert to NMDOT for reprogramming.

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RESOLUTION
of the
METROPOLITAN TRANSPORTATION BOARD
of the
MID-REGION METROPOLITAN PLANNING ORGANIZATION
Division of the
MID-REGION COUNCIL OF GOVERNMENTS OF NEW MEXICO

(R-23-14 MTB)

**AMENDING THE FFY 2023 - 2024 UNIFIED PLANNING WORK PROGRAM (UPWP)
FOR TRANSPORTATION PLANNING IN THE
ALBUQUERQUE METROPOLITAN PLANNING AREA**

WHEREAS, the Mid-Region Council of Governments (MRCOG) is the designated Metropolitan Planning Organization (MPO) for the Albuquerque Metropolitan Planning Area (AMPA); and

WHEREAS, the Mid-Region Metropolitan Planning Organization (MRMPO) is a division of MRCOG established to conduct all metropolitan planning activities under 23 CFR 450; and

WHEREAS, the Metropolitan Transportation Board (MTB) is the governing body for the Mid-Region Metropolitan Planning Organization; and

WHEREAS, federal laws and regulations require an annual or biannual Unified Planning Work Program that describes current transportation planning activities and those scheduled for the coming fiscal period; and

WHEREAS, the NMDOT and the state’s metropolitan planning organizations have agreed to develop two-year work programs; and

29 **WHEREAS**, a UPWP for FFY 2023 and 2024 was adopted by the MTB on July
30 15, 2022; and

31 **WHEREAS**, actual funding amounts have been issued from the U.S. Department
32 of Transportation resulting in a revision of the original UPWP; and

33 **WHEREAS**, the subject UPWP has been reviewed by the Metropolitan
34 Transportation Board's Transportation Coordinating Committee; and

35 **WHEREAS**, the MTB is responsible for all policies, budget, and related work
36 programs of the Mid-Region Metropolitan Planning Organization, including the UPWP
37 for transportation planning in the AMPA,

38 **NOW, THEREFORE BE IT RESOLVED** by the Metropolitan Transportation
39 Board of the Mid-Region Metropolitan Planning Organization that:

40 1. The FFY 2023-2024 Unified Planning Work Program (UPWP) is amended per
41 Attachment A.

42 2. The MPO Program Manager of the Mid-Region Metropolitan Planning
43 Organization is authorized to submit the final Unified Planning Work Program to the
44 New Mexico Department of Transportation and the U.S. Department of Transportation's
45 Federal Highway Administration and Federal Transit Administration.

46 3. The Executive Director of the Mid-Region Council of Governments is
47 authorized to execute the required contracts necessary to implement the Unified
48 Planning Work Program for the Albuquerque Metropolitan Planning Area.

49 **PASSED, APPROVED, AND ADOPTED** this 17th day of November 2023 by the
50 Metropolitan Transportation Board of the Mid-Region Metropolitan Planning
51 Organization of the Mid-Region Council of Governments of New Mexico.

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ATTEST:

Klarissa Pena, Chairperson
Metropolitan Transportation Board

Dewey V. Cave
Executive Director Mid-Region Council of Governments
Executive Director, Mid-Region Metropolitan Planning Organization



2024 combined MPO Meeting Schedule

● TPTG Meetings

1:30 pm - 3:00 pm

● TCC Meetings

1st Friday of every month
 1:30 pm - 3:00 PM

● MTB Meetings

3rd Friday of every month
 10:00 am - 11:00 am

Tuesday, January 9, 2024

Friday, January 12, 2024

Friday, January 19, 2024

Tuesday, January 30, 2024

Friday, February 2, 2024

Friday, February 16, 2024

Tuesday, February 27, 2024

Friday, March 1, 2024

Friday, March 15, 2024

Tuesday, April 2, 2024

Friday, April 5, 2024

Friday, April 19, 2024

Tuesday, April 30, 2024

Friday, May 3, 2024

Friday, May 17, 2024

Tuesday, June 4, 2024

Friday, June 7, 2024

Friday, June 21, 2024

Tuesday, July 2, 2024

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Friday, July 19, 2024

* Combined TPTG and TCC due to Independence Day

Tuesday, July 30, 2024

Friday, August 2, 2024

Friday, August 16, 2024

Tuesday, September 3, 2024

Friday, September 6, 2024

Friday, September 20, 2024

Tuesday, October 1, 2024

Friday, October 4, 2024

Friday, October 18, 2024

Tuesday, October 29, 2024

Friday, November 1, 2024

Friday, November 15, 2024

Tuesday, December 3, 2024

Friday, December 6, 2024

Friday, December 20, 2024